BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY
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PROVISIONAL RECORD OF MINUTES
(Subject To Revision And Approval at Next Regular Board Meeting)

Minutes of the Regular meeting of the **BETHEL TOWNSHIP DELAWARE COUNTY SEWER AUTHORITY, OCTOBER 7, 2010.**

Felicia Kendus, Chairperson, announced this meeting is being recorded.

The regular meeting was called to order by Felicia Kendus, Chairman at 7:30 p.m. Those present were Paul Ware, Vice Chairman, Donna Vickers, Board Member, Patricia Petrosky, Secretary/Treasurer, Laurence L. Smith, Solicitor and Walter Fazler, Engineer. There being a quorum present the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Motion by Paul Ware to approve minutes of regular meeting held September 2, 2010. Seconded by Donna Vickers. Unanimous.

MONTHLY ACTIVITY REPORTS

Motion by Donna Vickers to approve Financial Statement for September 2010. Seconded by Paul Ware . Unanimous.

ADMINISTRATION COMMITTEE

Chairman-Vice Chairman-Secretary/Treasurer

Paul Ware read our Financial Report for September 2010 - **Receipts** - Sewer Rents and Other - $30,095 – Month to Date - $1,082,707 - Year to Date - CD Account Activity - $264 - Month to Date - $310,673 -Year to Date - Tapping Fees – $8,750- Year to Date –$42,000 - Grant Proceeds – $115,243 -Year to Date - $ --**Total Receipts** – Month to Date $39,109 – Year to Date - $1,550,623 - **Disbursements** - Month to Date – ($79,973)- Year to Date - ($1,329,734) -- **Net Cash Receipts (Disbursements)** (40,864)$ – Month to Date – $220,889 - Year to Date – **Cash at Beginning of Month** - $ 613,870 -Month to Date $352,117 – Year to Date - $ - **Cash September 30, 2010** Month to Date $573,006 -- Year to Date $573,006 -- **Operating Cash Account** $ 262,333-- **CD Bank** Account $310,673 – **Total** $573,006 -- **Sewer Rents Receivable as of 9/30/2010** -- $44,021 -- **Accounts Payable** $48,015

MAINTENANCE/CONSTRUCTION COMMITTEE
Rob Sykes & Donna Vance

Rob and Donna Vance were not here. The Engineer, Walt Fazler reported on the tropical storm which affected the Authority's system. A lot of the pump stations had high water alarms during the entire time, with both pumps pumping. Aqua was there to take care of any problems. We did not loose any sewage that we know of.

SOLICITOR'S REPORT

Winterset Farms - This subdivision will operate with private sanitary main lines servicing the homes within the subdivision. An Operations and Maintenance Agreement providing for the Authority being permitted to inspect the system is being completed with the developer.

Delinquent Sewer Rents - The effort as to collection of these is on going. We will have an update at the next meeting.

Delinquent Developer Reimbursable Amounts Collection - This effort is on going. There will be an update at the next meeting.

Belmont Phase III - Some additional minor changes are being made to the Developer's Contract and Public Site Improvement Agreement. At the last meeting, the Board authorized the Chairperson to sign those agreements once they were satisfactory to the Authority's Solicitor.

1625 Garnet Mine Road - Was discussed at our last meeting. After investigation, this has been resolved and was determined not to be caused by any activity of the Authority or its' contractor. Walt will have additional information for the Board in his report.

Office Space Lease - At their September 14, 2010 meeting, the Supervisors approved the lease that the Board had previously authorized Larry to send to the Township. A motion is necessary by this Board to authorize the Chairperson to sign the lease. Motion by Paul Ware for the Chairperson to sign the lease. Seconded by Donna Vickers. Unanimous.

1515 Partners Phase I - Both Walt and Larry had been contacted by the Developer. It is a light industrial project and the sanitary sewer improvements have been completed for some time. The construction security was in the form of a Restricted Construction Loan with a Tri Party Agreement. The Developer has asked for a release. Walt will address that in his report. What we will have is a request from the Developer to have the release granted by this Board and in exchange provide a cash escrow for the portion of the security amount that cannot be released at this time. Larry's recommendation to the Board would be a motion to approve the substitution of the security methods, provided the actual cash escrow is provided to the Authority. Donna Vickers made a motion to approve the substitution of cash. Seconded by Paul Ware. Unanimous.

ENGINEER'S REPORT

Walt Bolich Subdivision - Review of the plans has been completed and everyone provided a review letter in their meeting packets. It is a 2.4 acre parcel on Garnet Mine Road, southeast of Foulk Road. Basically they are subdividing into two lots. One lot will contain the existing home, which was connected to the Phase 3 project. The new home will also connect to that same sewer on Garnet Mine Road with a grinder pump. The force main sits low and there is no way to get gravity. There are a number of items in the review letter that need to be addressed. If the Board concurs, Walt recommends approval of this letter and a copy forwarded to the Developer and the Planning Commission. Motion by Paul Ware to approve Walt's review and forward a copy of the letter to the Developer and the Planning Commission. Seconded by Donna Vickers. Unanimous.

Briggs Subdivision - Review of the plans has been completed and everyone provided a review letter in their meeting packets. It is a 21 acre parcel with a proposal of 19 single family homes. Basically, the Briggs property that is being developed is between Naamans Creek Road and Zebley Road. All 19 lots will be connected to a gravity public sewer system that will drain out on Zebley Road. Walt gave a brief overview of the plan to the Board. The only major item Walt found with the plan was the outfall of the retention basin dumping across our sewer easement and into the little stream on the opposite side of the sewer easement. That would create a problem with the Authority if we needed to get in there for access, with running water. It is very wet and not easy to get through there. Basically, it would make the problem worse. One of the things Walt recommended was having the engineer look at possibly piping that across the sewer somehow. This is outlined in the review letter and if the Authority concurs with the findings here, a motion would be in order to approve the letter and forward on to the Developer and Planning Commission. Motion by Paul Ware to approve the letter and forward to the Developer and Planning Commission. Seconded by Donna Vickers. Unanimous. Walt mentioned that one of the other items to be addressed was Item #3 which stated the Developers intentions of dedication of the sanitary sewer system should be noted on the plans. The sewer system should be dedicated to the Authority within two years of its completion.

1625 Garnet Mine Road - American Leak Detection Services was hired to help in locating the leak at 1625 Garnet Mine Road. A leak was located on the water line. It was in a location over 150 feet from the Authority's Phase 3 sewer. This leak was most likely not caused by the installing contractor. The homeowner was made aware of this. Donna Vickers suggested that in the future we should have a clause in the agreement that states if there is a problem and it is the homeowner's fault, the homeowner should have to pay. Walt recommended the Solicitor notify the contractor of the findings. It has been done verbally, but should be done officially. Larry stated that when the contractor was notified, we notified the contractor's insurance company and our own insurance carrier. The contractor's insurance company was noted as primary. Everyone was aware of this issue. Larry will make the request to the insurance companies that they contribute to the cost of the leak detection. He does not know if they will but he will ask.

1515 Partners LLC Escrow - The Developer submitted an Escrow Release in the amount of $97,101.26 leaving a balance of $3,458.16. Motion by Donna Vickers to release Escrow Release #1 in the amount of $97,101.26. Seconded by Paul Ware. Unanimous.

BOARD MEMBERS' REPORT

NEW BUSINESS/UNFINISHED BUSINESS

Frank Starr- Bethel Twp. Highway Department - Asked if the Authority would work with them again this year, on any manholes that would present a problem, when the streets are being snow plowed.. Last year a list was compiled by the Highway Department and given to the Authority. The problems were then corrected. Board Members agreed this would be done again. Frank will provide the Authority with a list of any manholes that need attention.

There being no further business, the meeting was adjourned at 7:55 p.m. on a motion by Felicia Kendus. Seconded by Donna Vickers. Unanimous.

Respectfully submitted,

Patricia Petrosky

Patricia Petrosky
Secretary/Treasurer