BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY
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PROVISIONAL RECORD OF MINUTES
(Subject To Revision And Approval at Next Regular Board Meeting)

Minutes of the Regular meeting of the **BETHEL TOWNSHIP DELAWARE COUNTY SEWER AUTHORITY, SEPTEMBER 2, 2010.**

Felicia Kendus, Chairperson, announced this meeting is being recorded.

Our Chairperson announced there was an Executive Session prior to our regular meeting to discuss matters of potential litigation.

The regular meeting was called to order by Felicia Kendus, Chairman at 7:30 p.m. Those present were Paul Ware, Vice Chairman, Rob Sykes, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary/Treasurer, Laurence L. Smith, Solicitor and Walter Fazler, Engineer. There being a quorum present the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Motion by Rob Sykes to approve minutes of regular meeting held August 5, 2010. Seconded by Paul Ware. Unanimous.

MONTHLY ACTIVITY REPORTS

Motion by Paul Ware to approve Financial Statement for August 2010. Seconded by Donna Vickers. Unanimous.

ADMINISTRATION COMMITTEE

Chairman-Vice Chairman-Secretary/Treasurer

Paul Ware read our Financial Report for August 2010 - **Receipts** - Sewer Rents and Other - $76,718 – Month to Date - $1,052,612 - Year to Date - CD Account Activity - $263 - Month to Date - $310,409 -Year to Date - Tapping Fees – $3,500 - Year to Date –$33,250 - Grant Proceeds – $115,243 -Year to Date - $ --**Total Receipts** – Month to Date $80,481 – Year to Date - $1,511,514 - **Disbursements** - Month to Date – ($312,225)- Year to Date - ($1,249,761) -- **Net Cash Receipts (Disbursements)** (231,744)$ – Month to Date – $261,753 - Year to Date – **Cash at Beginning of Month** - $845,614 -Month to Date $352,117 – Year to Date - $ - **Cash August 31, 2010** Month to Date $613,870 -- Year to Date $613,870 -- **Operating Cash Account** $303,460 -- **CD Bank** Account $310,410 – **Total** $613,870 -- **Sewer Rents Receivable as of 8/31/2010** -- $89,865 -- **Accounts Payable** $69,252

Paul stated a check for CDN Graphics was added to the bill list for payment this month in the amount of $813.00, for billing paper and envelopes. The invoice came in today.

MAINTENANCE/CONSTRUCTION COMMITTEE
Rob Sykes & Donna Vance

Rob reported everything has been quiet.

SOLICITOR'S REPORT

Winterset Farms - This subdivision will operate with private sanitary main lines servicing the homes within the subdivision. An Operations and Maintenance Agreement providing for the Authority being permitted to inspect the system is advisable. It is requested that the Board authorize the Solicitor to negotiate this agreement with the developer. Paul explained that Winterset Farms sanitary sewer system is privately owned and operated. This will give us the right to go in and inspect and make sure they are up to our standards. There are no problems existing. Motion by Paul Ware authorizing our Solicitor to negotiate an agreement with the developer for inspections. Seconded by Rob Sykes. Unanimous.

Delinquent Sewer Rents - Ownership information has been determined, amounts due including penalties and interest have been computed for collection suits and water shut-off notifications for 25 accounts for which the account balance exceeds $500.00. The Board will be updated at the next meeting.

Delinquent Developer Reimbursable Amounts Collection - Letters to Developers have been drafted. We are now confirming the correct addresses for the developers, to make sure the letters go to the right places.

Belmont Phase III - The Developer advises that it will be seeking to begin construction of the first of three condominium buildings, which will be serviced by sanitary lines to be dedicated to the Authority. All the lines for all three buildings will be installed at the time of construction of the first building. The developer's financing in this economy is very difficult, based upon pre-sales. Their totally unguaranteed time frame if six months to a year, potentially, between the time the agreements are signed and the first building permit is requested from the Township for the first of three buildings. They requested that the tapping fees, which have to be paid at the very latest, at the time a building permit is issued. Larry recommends we should call the buildings stages not phases. The Township Ordinances do not appear to present a problem with that. The security numbers will be presented to the Board from Walt. Motion by Felicia Kendus to approve the security amounts, authorize the Chairperson to sign the Developer's Contract and the Public Site Improvement Fund Agreement authorized by the Authority's Engineer, Authority's Solicitor and add the one contingency about the issue with the payment of the tapping fees. The Authority will obtain the consent of the Township to the suggested plan of payment of tapping fees and confirmation that no building permits will be issued until tapping fees have been paid. Paul wants to make sure no permits are issued until the tapping fees are paid. Larry stated the Township will make sure there are no building permits issued until the tapping fees are paid. Motion seconded by Paul Ware. Unanimous.

ENGINEER'S REPORT

Belmont Phase III - Completed review of the plans. Review letter was given to everyone. The recommended amount of security is $63,998.25. Motion by Paul Ware to approve the security amount for Belmont Phase III in the amount of $63,998.25. Seconded by Donna Vickers. Unanimous. The original plan was an 86 unit independent living facility. There is a change for Phase III. They have reduced the number of units from 86 to 81 units. There is no effect on the sanitary sewer capacity which has already been approved. The concern Walt has is do we bill each individual condo or do we bill a condo association. Larry recommends deciding how we are going to do it now as opposed to having those particular residents wanting us to change it. Walt recommends the Board give approval of the project contingent upon the resolution of this issue. If it can't be resolved with the Developer, it will be brought back to the Board next month. Donna Vickers made a motion to approve the 81 individual EDUs. Seconded by Rob Sykes. Unanimous.

Zebley Road Pump Station - Had a call from the maintenance contractor and stated the number of rags entering the station is significant. On Friday, August 20, a motor overheated from the number of rags that accumulated in the impeller of the pump. This caused one motor lead to melt. The lead was successfully replaced, however, this is an on-going problem that needs to be addressed. Letter in packet. We have called the manager to alert their staff. It usually goes away for awhile but then comes right back. This situation is impossible for the Authority to police. A sustainable solution is to put a grinder on this pump. Anything that comes in is ground down so it does not clog the pump. There is another option of putting a different type of impeller in the pump but it is a risky option at a cost of $4,000 per impeller plus installation. You may spend $10,000 on this to handle the rags and it may not work, it is not guaranteed. The grinder itself is about $40,000, installation is about $20,000 combined with a 20% contingency in engineering, the total cost would be about $82,200. Larry explained we have a pre-treatment ordinance that the Authority is empowered to enforce as if it is in the same manor as a Township Code Enforcement Officer can write a citation and take a violator to court and a fine per day for the violation. He could write to the entity and let them know we are going to have to invoke that but we would like to seek another remedy. We would then tell them we need this pump. Motion by Donna Vickers for Larry to send a letter to the entity. Seconded by Paul Ware. Unanimous. Walt suggests we get started on this grinder now. Donna Vickers made a motion to have Walt put this out for bid, Larry will send the letter to the entity. Seconded by Paul Ware. Unanimous.

BOARD MEMBERS' REPORT

NEW BUSINESS/UNFINISHED BUSINESS

Felicia Kendus made a motion for the Board to accept the proposal of and appoint, Leitzel & Economidis, P.C., Certified Public Accountants, to perform the annual audit of the Authority's financial Statements for fiscal year ending December 31, 2010. Seconded by Paul Ware. Unanimous.

Al Groer-1412 Trimble Road - Questioned if these motors are drawing enough current to damage them, he questions the motor controllers and the circuit breakers associated with them. You might have a 30 amp motor and a 60 amp breaker. He thinks this is something that should be checked into. Walt explained they already checked into thermal overloads. This was a matter of fatigue. The rags are literally bound up inside the impeller causing the motor to work harder. It is getting to the point where the thermal overloads are not tripping out. Al reiterated to Walt that he was saying it gets the heat up, it's not quite to the tripping point, keeps it hot and breaks down. Walt responded yes.

Kathy Shomo - 1625 Garnet Mine Road - Presented a problem with a leak in the water line extending to her home. This has been an on going problem since the public sewers were installed. A diagram was presented to the Board for their review and a lengthy explanation followed. The Board agreed the contractor who installed the sewers should be contacted. There was a motion by Donna Vickers authorizing Walt to contact the contractor that installed the line. Seconded by Paul Ware. Unanimous. There is still a two year Maintenance Bond with the contractor that started in January 2009.

There being no further business, the meeting was adjourned at 8:20 p.m. on a motion by Felicia Kendus. Seconded by Paul Ware. Unanimous.

Respectfully submitted,

Patricia Petrosky

Patricia Petrosky
Secretary/Treasurer