BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY
1082 Bethel Road • Garnet Valley, PA 19060
Phone: 610-358-5893 FAX: 610-358-9101

RECORD OF MINUTES

Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE COUNTY SEWER AUTHORITY SEPTEMBER 1, 2016.

The meeting was called to order by Donna Vance, Chairperson, at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, Kimberly Easter, Board Member, Laurence L. Smith, Solicitor. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an executive session prior to this meeting to discuss matters of potential litigation.

MONTHLY ACTIVITY REPORTS

Motion by Kimberly Easter to approve minutes of regular meeting held August 10, 2016. Seconded by Daniel Van Wyk. Unanimous.

Motion by Daniel Van Wyk to approve bill list for August 2016. Seconded by Kimberly Easter. Unanimous.

Motion by Kimberly Easter to approve Payroll Summary prepared by Prime Pay for 7/24/2016-8/06/2016 and 8/07/2016 - 8/20/2016 . Seconded by Daniel Van Wyk. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman-Secretary/Treasurer
Monthly Financial Highlights Attached
No Report

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk
No Report

SOLICITOR'S REPORT

Foxfield - Dedication work continues as to the last phase, Phase VI.

Creekside Run - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

ENGINEER'S REPORT

Laurence Smith read the Engineer's Report in Walt's absence.

Subdivision Dedications - We are currently working on the following subdivision dedications: Creekside & Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

2015 CCTV Project - The initial CCTV work is complete. The contractor is actively working on the repairs to the system.

Zebley Road PS Upgrade Project – The bids were opened on August 31, 2016. A copy of the bid results and a recommendation to award the bid is provided. Motion by Daniel Van Wyk to award the bid to the entity recommended by the Authority's Engineer. Seconded by Kimberly Easter. Unanimous.

BOARD MEMBERS REPORT
NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:06 p.m. on a motion by Kimberly Easter. Seconded by Daniel Van Wyk. Unanimous.

Respectfully Submitted,

Patricia Petrosky

Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report
For Period Ending August 31, 2016

	For the month August 31, 2016	YTD August
Cash receipts received from residential customers $	53,583.02	1,375,955.48
Cash receipts received from commercial customers	6,128.08	88,476.04
Cash receipts from tapping fees	-	6,100.00
Cash receipts received from finance & interest charges	3,491.14	26,072.66
Investment income	-	17.45
Total revenue received	63,202.24	1,496,621.63
Payments paid to vendors	49,398.22	584,646.85
Payment paid to employees	6,427.08	55,599.90
Payment paid for sewage treatment	261,189.04	836,350.37
Payment paid for debt service (interest expense	2,566.56	20,991.16
Total expense paid	312,580.90	1,497,588.28
Net Income (loss)	$ (249,378.66)	(966.65)

Cash balance as of July 31, 2016	
TD Checking Account	$ 1,399,551.33
TD Capital Account	988,377.13
	2,387,928.46
Net Income (loss) for the month of August 31, 2016	(249,378.66)
	$ 2,138,549.80

Ending Cash balance as of 8/31//16	
TD Checking Acct $	1,154,546.92
TD Capital Acct	984,002.88
	$ 2,138,549.80

Total other cash balances as of August 31, 2016	
TD Master Escrow	$ 137,329.25
TD Bond Reserve Account	214,296.42
	$ 351,625.67