

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY AUGUST 10, 2016.**

The meeting was called to order by Donna Vance, Chairperson, at 7:00 p.m.. Those present were Donna Vickers, Vice Chairperson, Daniel Van Wyk, Board Member, Stephen Maurgeri, Board Member, Kimberly Easter, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an executive session prior to this meeting to discuss matters of potential litigation.

MONTHLY ACTIVITY REPORTS

Motion by Donna Vickers to approve minutes of regular meeting held July 7, 2016. Seconded by Stephen Maurgeri. Unanimous.

Motion by Daniel Van Wyk to approve bill list for July 2016. Seconded by Kimberly Easter. Unanimous.

Motion by Stephen Maurgeri to approve Payroll Summary prepared by Prime Pay for 6/26/2016-7/09/2016 and 7/10/2016 - 7/23/2016. Seconded by Donna Vickers. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

No Report. No Issues.

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk

No Report

SOLICITOR'S REPORT

Foxfield - Dedication work continues as to the last phase, Phase VI.

Creekside Run - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Sewer Rent Payments Grace Period Resolution— A Revised Sewer Rent Payments Grace Period Resolution is available for Board consideration. Motion made by Stephen Maurgeri to accept Resolution 2016 -02 for Revised Sewer Rent Payments Grace Period. Seconded by Kimberly Easter. Unanimous.

ENGINEER'S REPORT

Subdivision Dedications - We are currently working on the following subdivision dedications: Creekside & Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

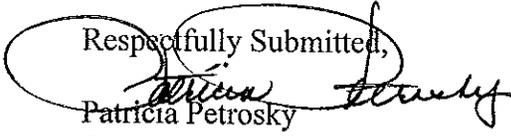
2015 CCTV Project - The list of repairs went out to the contractors. We have about fifty deficiencies in the Authority's system that need to be repaired. It will be a combination of dig up repairs and in place repairs. The contract we have with Video Pipe Services will do the in place repairs. Aqua will do the dig up repairs through the maintenance contract we have with them. Waiting on an estimate from Aqua to do the work.

Zebley Road PS Upgrade Project – Final electrical design is complete. Plans and specifications are completed. We have published the project for bids and will have a bid opening on August 31, 2016 at 11:00 a.m. in the Authority's office. Will have something for the Authority to consider at the September 1, 2016 meeting. Engineer's estimate is approximately \$120,000 for the project. It is a full station upgrade. An emergency valve pit will be put in the pump station as well as a flow meter and grinder.

BOARD MEMBERS REPORT NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:20 p.m. on a motion by Donna Vickers. Seconded by Kimberly Easter. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report
For Period Ending July 31, 2016

	For the month July 31, 2016	YTD July
Cash receipts received from residential customers \$	402,288.40	1,322,798.46
Cash receipts received from commercial customers	21,471.92	82,347.96
Cash receipts from tapping fees	-	6,100.00
Cash receipts received from finance & interest charges	3,520.69	22,581.52
Investment income	-	17.45
Total revenue received	<u>427,281.01</u>	<u>1,433,845.39</u>
Payments paid to vendors	49,227.34	545,394.58
Payment paid to employees	9,640.62	49,053.28
Payment paid for sewage treatment		575,161.33
Payment paid for debt service (interest expense)	<u>2,566.56</u>	<u>18,424.60</u>
Total expense paid	<u>61,434.52</u>	<u>1,188,033.79</u>
Net Income (loss)	<u>\$ 365,846.49</u>	<u>245,811.60</u>
Cash balance as of June 30, 2016		
TD Checking Account	\$ 1,029,223.95	
TD Capital Account	<u>992,858.02</u>	
	2,022,081.97	
Net Income (loss) for the month of July 31, 2016	<u>365,846.49</u>	
	<u>\$ 2,387,928.46</u>	
	Ending Cash balance as of 7/31//16	
	TD Checking Acct \$ 1,399,551.33	
	TD Capital Acct <u>988,377.13</u>	
		<u>\$ 2,387,928.46</u>
Total other cash balances as of July 31, 2016		
TD Master Escrow	\$ 137,312.38	
TD Bond Reserve Account	<u>214,296.42</u>	
	<u>\$ 351,608.80</u>	