

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY JULY 7, 2016.**

The meeting was called to order by Donna Vance, Chairperson, at 7:00 p.m.. Those present were Donna Vickers, Vice Chairperson, Daniel Van Wyk, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, Alex Giribaldi was present at the meeting. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an executive session prior to this meeting to discuss matters of potential litigation.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vickers to approve minutes of regular meeting held June 2, 2016. Seconded by Daniel Van Wyk. Unanimous.

Motion by Daniel Van Wyk to approve bill list for June 2016. Seconded by Donna Vickers. Unanimous.

Motion by Donna Vickers to approve Payroll Summary prepared by Prime Pay for 5/15/2016-5/28/2016 and 5/29/2016 - 6/17/2016. Seconded by Daniel Van Wyk. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman-Secretary/Treasurer  
Monthly Financial Highlights Attached**

A new procedure has been put in place for payment of sewer payments. We are not accepting cash or credit cards.

**MAINTENANCE/CONSTRUCTION COMMITTEE**

**Donna Vickers & Daniel Van Wyk  
No Report**

## SOLICITOR'S REPORT

**Foxfield** - Dedication work continues as to the last phase, Phase VI.

**Creekside Run** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Northbrook Phases 2,3,& 4** – We have received the properly executed Deed of Dedication for Phases 2, 3 and 4. This is ready for a Resolution of Acceptance of that Deed. Larry advises making it contingent upon all bills being paid to the Authority. Donna Vickers made a motion to accept Resolution 2016-01 accepting Deed of Dedication for Phases 2, 3 and 4 of the Northbrook Subdivision, contingent on all outstanding bills being paid to the Authority. Seconded by Daniel Van Wyk. Unanimous.

## ENGINEER'S REPORT

**Subdivision Dedications** - We are currently working on the following subdivision dedications: Creekside & Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

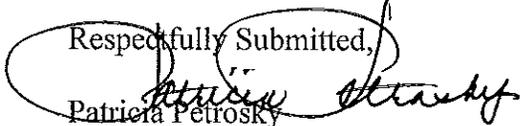
**2015 CCTV Project** - The list of repairs went out to the contractors. We have about fifty deficiencies in the Authority's system that need to be repaired. It will be a combination of dig up repairs and in place repairs. We are waiting to hear back from the Contractors on when the work will be done. It was all a part of the original budget. Hopefully, we will have a schedule next month. Walt will send the list of repairs to the Board.

## BOARD MEMBERS REPORT NEW BUSINESS/UNFINISHED BUSINESS

**Janet M. Goldhahn, 23 Warner Place** – On May 6, 2016, Matt Houtman told Steve Barrar that he was arranging a meeting with him, the Supervisors, Township Solicitor and the Sewer Authority to decide who is responsible to fix her property. It has been two months and no meeting had been scheduled. Mrs. Goldhahn wanted to know if he has arranged a meeting? Yes or no? Larry responded there is a meeting scheduled for Monday, July 11, 2016. Larry apologized for the delay. Mrs. Goldhahn will be contacted after the meeting.

There being no further business, the meeting was adjourned at 7:08 p.m. on a motion by Donna Vickers. Seconded by Daniel Van Wyk. Unanimous.

Respectfully Submitted,

  
Patricia Petrosky

Secretary/Treasurer

**BETHEL TOWNSHIP SEWER AUTHORITY**

**Cash Receipts And Disbursements Report**  
**For Period Ending June 30, 2016**

	For the month June 30, 2016	YTD June
Cash receipts received from residential customers \$	6,805.32	920,343.07
Cash receipts received from commercial customers	213.30	60,876.04
Cash receipts from tapping fees	-	6,100.00
Cash receipts received from finance & interest charges	1,254.79	19,060.83
Investment income	-	17.45
Total revenue received	<u>8,273.41</u>	<u>1,006,397.39</u>
Payments paid to vendors	35,500.38	508,863.67
Payment paid to employees	6,327.09	39,293.12
Payment paid for sewage treatment		575,161.33
Payment paid for debt service (interest expense)		13,406.15
Total expense paid	<u>38,827.47</u>	<u>1,136,724.27</u>
Net Income (loss)	<u>\$ (30,554.06)</u>	<u>(130,326.88)</u>
Cash balance as of May 31, 2016		
TD Checking Account	\$ 1,053,746.37	
TD Capital Account	<u>998,889.66</u>	
	2,052,636.03	
Net Income (loss) for the month of May 31, 2016	<u>(30,554.06)</u>	
	<u>\$ 2,022,081.97</u>	
	Ending Cash balance as of 6/30//16	
	TD Checking Acct \$ 1,029,223.95	
	TD Capital Acct <u>992,858.02</u>	
		<u>\$ 2,022,081.97</u>
Total other cash balances as of June 30, 2016		
TD Master Escrow	\$ 137,294.94	
TD Bond Reserve Account	<u>214,296.42</u>	
	<u>\$ 351,591.36</u>	