

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY MARCH 3, 2016.**

The meeting was called to order by Donna Vance, Chairperson, at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, Stephen Maugeri, Board Member, Kimberly Easter, Walter Fazler, Engineer. Laurence L. Smith, Solicitor was available by phone for the meeting. Board of Supervisor's Liaison, Alex Giribaldi was present at the meeting. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an executive session prior to this meeting to discuss matters of potential litigation.

MONTHLY ACTIVITY REPORTS

Motion by Stephen Maugeri to approve minutes of regular meeting held February 4, 2016. Seconded by Daniel Van Wyk. Unanimous.

Motion by Kimberly Easter to approve bill list for February 2016. Seconded by Stephen Maugeri. Unanimous.

Motion by Daniel Van Wyk to approve Payroll Summary prepared by Prime Pay for 1/24/2016 2-06/6/2016 and 2/07/2016 - 2/20/2016. Seconded by Stephen Maugeri. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

No Report

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk

No Report

Walt reported there was a minor SSO at Trotter's Lea Pump Station on Saturday. Approximately 100 gallons leaked out of the manhole. Control system for the pump station failed. Verizon had disconnected phone service and gave away our number. Dialer was calling out but was not calling anyone. DEP was notified and a report sent.

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2,3,& 4 – The Developer is completing dedication of sanitary sewer improvements and rights of way. Dedication documents are being finalized, perhaps at our April 2016 meeting.

Insurance Renewal – All information necessary for completing renewal of the Authority's insurance policies was sent to the agency.

ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following subdivision dedications: Northbrook Phase 2, 3 and 4, Creekside and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

2015 CCTV Project - The initial CCTV work is 100% complete. We are in the process of preparing a list of repairs that need to be completed. This will be forwarded to the contractor once it is complete.

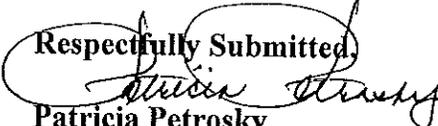
BOARD MEMBERS REPORT

The Board addressed the billing and posting via the office and/or lockbox and ongoing planning for that.

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:21 p.m. on a motion by Stephen Maugeri. Seconded by Kimberly Easter. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report

For Period Ending February 29, 2016

	For the month February 29, 2016	YTD Feb
Cash receipts received from residential customers \$	55,452.00	455,490.00
Cash receipts received from commercial customers	723.00	34,586.00
Cash receipts from tapping fees	-	
Cash receipts received from finance & interest charges	4,670.00	9,043.00
Investment income	-	-
Total revenue received	<u>60,845.00</u>	<u>499,119.00</u>
Payments paid to vendors	135,644.74	178,013.00
Payment paid to employees	6,160.00	12,834.00
Payment paid for sewage treatment	271,220.00	271,220.00
Payment paid for debt service (interest expense)	2,681.23	5,362.00
Total expense paid	<u>415,705.97</u>	<u>467,429.00</u>
Net Income (loss)	<u>\$ (354,860.97)</u>	<u>31,690.00</u>
<i>Cash balance as of January 31, 2016</i>		
TD Checking Account	\$ 1,302,969.73	
TD Capital Account	<u>1,295,497.79</u>	
	2,598,467.52	
Net Income (loss) for the month of February 29, 2016	<u>(354,860.97)</u>	
	<u>\$ 2,243,606.55</u>	
	Ending Cash balance as of 2/29//16	
	TD Checking Acct \$ 1,064,253.13	
	TD Capital Acct <u>1,179,353.42</u>	
		<u>\$ 2,243,606.55</u>
<i>Total other cash balances as of February 29, 2016</i>		
TD Master Escrow	\$ 137,226.87	
TD Bond Reserve Account	<u>214,296.42</u>	
	<u>\$ 351,523.29</u>	