

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY OCTOBER 1, 2015.**

The meeting was called to order by Chairperson Donna Vance at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, Stephen Maugeri, Board Member, Kimberly Easter, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor Edward Miles sat in for John Camero at the meeting. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an executive session prior to this meeting to discuss matters of potential litigation.

**MONTHLY ACTIVITY REPORTS**

Motion by Daniel Van Wyk to approve minutes of regular meeting held September 10, 2015. Seconded by Kimberly Easter. Unanimous.

Motion by Kimberly Easter to approve bill list for September 2015. Seconded by Stephen Maugeri. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 8/23/2015 –9/05/2015 and 9/06/2015 – 9/19/2015 . Seconded by Daniel Van Wyk. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman – Vice Chairman-Secretary/Treasurer**

**Monthly Financial Highlights Attached**

**No report**

**MAINTENANCE/CONSTRUCTION COMMITTEE**

**Donna Vickers & Daniel Van Wyk**

**No report**

## SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2,3,& 4 – The Developer is completing dedication of sanitary sewer improvements and rights of way. Dedication documents are being finalized.

## ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following subdivision dedications: Northbrook Phase 2, 3 and 4. Creekside and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

2015 CCTV Project – Notice to Proceed was issued. The project is expected to start in the next week or two depending on the Contractor's schedule.

Pump Station Generators – As part of the Capital Improvements Program we are recommending generators and three pump stations that currently do not have any stand by power. These are Luhmans Circle, Trotters Lea and Scots Glen. Authorization is needed to begin work on design of the new generators. Motion by Daniel Van Wyk to authorize Walt to begin work on design of the new generators. Seconded by Kimberly Easter. Unanimous.

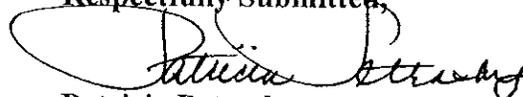
## BOARD MEMBERS REPORT

### NEW BUSINESS/UNFINISHED BUSINESS

Daniel Van Wyk stated the Sewer Authority received a clean audit for the year ending December 31, 2014 and thanked everyone for a job well done.

**There being no further business, the meeting was adjourned at 7:11 p.m. on a motion by Stephen Maugeri. Seconded by Kimberly Easter. Unanimous.**

Respectfully Submitted,



Patricia Petrosky  
Secretary/Treasurer

**BETHEL TOWNSHIP SEWER AUTHORITY**

**Cash Receipts And Disbursements Report**

**For Period Ending September 30, 2015**

	<b><u>For the month</u></b> <b><u>September 30, 2015</u></b>	<b><u>YTD</u></b> <b><u>Jan-Sept</u></b>
Cash receipts received from residential customers \$	(235.64)	\$2,071,851.76
Cash receipts received from commercial customers	-	142,620.75
Cash receipts from tapping fees	-	18,300.00
Cash receipts received from finance & interest charges	4,194.57	43,086.43
Investment income	-	68.70
<b>Total revenue received</b>	<b><u>3,958.93</u></b>	<b><u>2,275,927.64</u></b>
Payments paid to vendors	29,964.75	349,412.65
Payment paid to employees	3,213.54	61,972.00
Payment paid for sewage treatment	-	687,997.34
Payment paid for debt service (interest expense)	2,811.64	25,751.96
<b>Total expense paid</b>	<b><u>35,989.93</u></b>	<b><u>1,125,133.95</u></b>
<b>Net Income (loss)</b>	<b><u>\$ (32,031.00)</u></b>	<b><u>1,150,793.69</u></b>

*Cash balance as of August 31 2015*

TD Checking Account	\$ 924,824.11
TD Capital Account	<u>1,387,224.10</u>
	2,312,048.21
<b>Net Income (loss) for the month of September 30, 2015</b>	<b><u>(32,031.00)</u></b>
	<b><u>2,280,017.21</u></b>

**Cash balance as of 9/30/15**

TD Checking Acct \$	899,209.64
TD Capital Acct	<u>1,380,807.50</u>
	<b><u>\$ 2,280,017.21</u></b>

*Total other cash balances as of September 30, 2015*

TD Master Escrow	\$ 137,140.64
TD Bond Reserve Account	<u>214,296.42</u>
	<b><u>\$ 351,437.06</u></b>