

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY AUGUST 6, 2015.**

The meeting was called to order by Vice Chairperson, Donna Vickers at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, Kimberly Easter, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camero was present at the meeting. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

MONTHLY ACTIVITY REPORTS

Motion by Kimberly Easter to approve minutes of regular meeting held July 7, 2015. Seconded by Daniel Van Wyk. Unanimous.

Motion by Kimberly Easter to approve bill list for July 2015. Seconded by Daniel Van Wyk. Unanimous.

Motion by Daniel Van Wyk to approve Payroll Summary prepared by Prime Pay for 6/28/2015 – 7/11/2015 and 7/12/2015 – 7/25/2015. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

Peter R. Barsz, Auditor, with Merves Amon & Barsz, Certified Public Accountants, gave a brief overview of the December 31, 2014 Audit for the Bethel Township Sewer Authority. Mr. Barsz reported their opinion is clean, "the financial statements referred to above present fairly, in all material respects, the respective financial position of Bethel Township Sewer Authority as of December 31, 2014, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America." The financial

statements were prepared on an accrual basis of accounting which reflects all transactions, accounts receivable, accounts payable and accrued expenses to have a very concise and accurate reflection of how the Authority has done year end December 31, 2014. The Authority is in a very solid financial position.

Motion by Kimberly Easter to accept the December 31, 2014 draft audit of the Sewer Authority. Seconded by Stephen Maugeri . Unanimous.

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk

No report

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2,3,& 4 – The Developer is completing dedication of sanitary sewer improvements and rights of way. Dedication documents are being finalized.

ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following subdivision dedications: Northbrook Phase 2, 3 and 4. Engineering work on Northbrook 2,3, and 4 is done. It is mainly legal issues that need to be completed. Creekside and Linton Farm, there is still some work that needs to be done by the Developer before we can recommend dedication.

2015 CCTV Project – Bid opening was held on Wednesday August 5, 2014 at 1:00 p.m.. There were two bids received. Video Pipe Services is the low bidder at \$464,550.00. The engineer's estimate on the project was \$448,050.00. We have worked with Video Pipe Services in the past on several projects. They have all the necessary equipment and manpower to do the project. Walt recommended the Authority award the project to Video Pipe Services. Donna Vickers asked when would the work begin. Walt responded that once the Authority authorizes award of the bid, a Notice of Award would be issued, we have to get contracts out and they would have to be reviewed by Larry. Bonding and insurance must be submitted. Walt thought the work would begin in 30 days. Motion by Stephen Maugeri to award the bid to Video Pipe Services for the 2015 CCTV Project. Seconded by Daniel Van Wyk. Unanimous.

Northbrook Force Main Break – Final restoration work on the project has been completed. Met with several residents and the Northbrook HOA president. Walt spoke to Pete from the HOA. He is very happy with the work. Walt believes that at this point we are 100% complete with the restoration.

Carlyle Group Final Escrow Release – This is an old escrow release that was submitted and actually approved by the Authority back three or four years ago. The approval from the Authority was contingent upon a couple of legal items that needed to be completed. The escrow is in the range of \$2,881.25. There is some accrued interest included with this amount from the interest bearing account. Walt and Larry felt it would be best for the Board to reauthorize the release. The final release is in the amount of \$2,925.42. Motion by Daniel Van Wyk to release the final escrow. Seconded by Stephen Maugeri. Unanimous.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

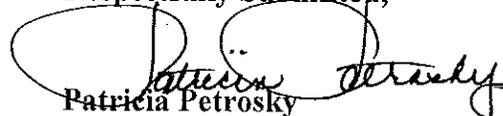
Stephen Maugeri asked Walt what is going on with the Development on Foulk Road. Walt saw a one call come in last week about digging basements. They may be starting, but Walt did not know. Once the sewers are in, there is really no reason for us to be there until things start getting connected, then we get involved again. Since the one call came in, maybe they are getting ready to put a sample house up.

Patricia Donald, 1675 Village Avenue - Pat was at the meeting to discuss a legal issue which Larry explained is not discussed at a public meeting. Larry did not have any paperwork with him regarding this and that a meeting should be arranged between Pat and him. Pat should call Larry's office to arrange for a meeting to discuss the issue.

Capital Improvements – Dan mentioned to the Board that capital improvements for next year should be looked at. What projects are we looking to spend the money on. Walt will update our five year plan for the Board. In this way, we could figure out where we are and what we should budget for.

There being no further business, the meeting was adjourned at 7:19 p.m. on a motion by Kimberly Easter. Seconded by Stephen Maugeri. Unanimous.

Respectfully Submitted,



Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report

For Period Ending July 31, 2015

	<u>For the month</u> <u>July 31, 2015</u>	<u>YTD</u> <u>Jan-July</u>
Cash receipts received from residential customers \$	419,456.82	\$1,342,572.12
Cash receipts received from commercial customers	26,399.83	69,311.64
Cash receipts from tapping fees	-	18,300.00
Cash receipts received from finance & interest charges	6,165.04	22,365.20
Investment income		51.49
Total revenue received	<u>452,021.69</u>	<u>1,452,600.20</u>
Payments paid to vendors	51,417.95	260,276.40
Payment paid to employees	6,427.08	48,907.26
Payment paid for sewage treatment	-	580,348.46
Payment paid for debt service (interest expense)	2,811.64	20,128.68
Total expense paid	<u>60,656.67</u>	<u>909,660.80</u>
Net Income (loss)	<u>\$ 391,365.02</u>	<u>542,939.40</u>

Cash balance as of June 30, 2015

TD Checking Account	\$ 851,852.10
TD Capital Account	<u>1,384,973.40</u>
	2,236,825.50
Net Income (loss) for the month of July 31, 2015	<u>391,365.02</u>
	<u>2,628,190.52</u>

Cash balance as of 7/31/15

TD Checking Acct \$	1,249,645.42
TD Capital Acct	<u>1,378,545.10</u>
	<u>\$ 2,628,190.52</u>

Total other cash balances as of July 31, 2015

TD Master Escrow	\$ 140,031.30
TD Bond Reserve Account	<u>214,296.42</u>
	<u>\$ 354,327.72</u>