

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY JUNE 4, 2015.**

The meeting was called to order by Donna Vance, Chairperson, at 7:00 p.m.. Those present were Donna Vickers, Vice Chairperson, Daniel Van Wyk, Board Member, Kimberly Easter, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson announced there was an Executive Session prior to this meeting to discuss matters of potential litigation.

MONTHLY ACTIVITY REPORTS

Motion by Stephen Maugeri to approve minutes of regular meeting held May 7, 2015. Seconded by Daniel Van Wyk. Unanimous.

Motion by Stephen Maugeri to approve bill list for May 2015. Seconded by Donna Vickers. Unanimous.

Motion by Daniel Van Wyk to approve Payroll Summary prepared by Prime Pay for 5/3/2015 – 5/16/2015 and 5/17/2015 – 5/30/2015. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

No Report

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended May 31, 2015

	For the month Ending	Year-To-Date January 1, 2015 to
	<u>May 31, 2015</u>	<u>May 31, 2015</u>
<u>RECEIPTS</u>		
Sewer Rents and Other	\$ 154,275	\$1,737,118
Tapping Fees	-	18,300
Interest/Penalty Income	<u>5,952</u>	<u>11,878</u>
TOTAL RECEIPTS	160,227	1,767,296
DISBURSEMENTS	<u>45,026</u>	<u>583,196</u>
NET CASH RECEIPTS (DISBURSEMENTS)	115,201	1,184,100

TD Master Escrow Account	141,515
TD Bank – Checking	880,788
TD Capital Account	1,392,497
CD – Bank Account	<u>214,296</u>
Total	<u>\$ 2,629,096</u>

As of 5/31/15

Sewer Rents Receivable \$ 293,087

Accounts Payable \$ 34,821

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk

Dan referred the one issue to Walt to report on. Walt reported that the pistons had to be replaced in the generators at Heathfield Close, Zebley Road and Pyle Road pump stations.

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – Dedication documents are being finalized.

ENGINEER'S REPORT

Subdivision Dedications – To back up Larry's report, everything as far as engineering in these Dedications that are needed are in the Developer's court. We are waiting for them to comply with the dedication requirements.

Capital Projects Update – The 2015 CCTV Project bid specs are basically 95% complete. We should have a recommendation for award at next month's meeting. Additionally, we are working on the Zebley Road Pump Station Replacement Project. This got delayed about thirty days due to the factory being backed up with pump station orders. We are hoping next month we will have a better idea when delivery of that pump station will be. We are trying to time the two together, when the station is delivered, we immediately get in and start doing the installation.

Rock Creek SSO – The Rock Creek SSO was discussed in Executive Session. At this point there is nothing further to discuss as far as that item is concerned. We will have an update at next month's meeting, hopefully, with DEP's response.

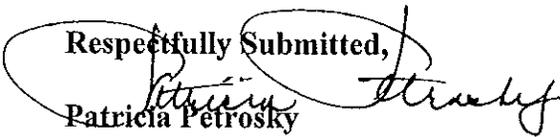
Daniel Van Wyk asked Pat to note for our September 2015 meeting, we talk about where we are with our capital updates, what money we have to spend and our new budget.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:05 p.m. on a motion by Kimberly Easter. Seconded by Donna Vickers. Unanimous.

Respectfully Submitted,


Patricia Petrosky

Secretary/Treasurer