

**F ETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY APRIL 2, 2015.**

The meeting was called to order by Donna Vance, Chairman, 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Kimberly Easter, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor. Board of Supervisor's Liaison, John Camero was present at the meeting. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

Donna Vance announced there was an Executive Session prior to this meeting for matters of potential litigation.

MONTHLY ACTIVITY REPORTS

Motion by Stephen Maugeri to approve minutes of regular meeting held March 9, 2015. Seconded by Kimberly Easter. Unanimous.

Motion by Stephen Maugeri to approve bill list for March 2015. Seconded by Kimberly Easter. Unanimous.

Motion by Donna Vickers to approve Payroll Summary prepared by Prime Pay for 2/22/2015 - 3/7/15 and 3/8/15 - 3/21/15. Seconded by Kimberly Easter. Unanimous.

**ADMINISTRATION COMMITTEE
Chairman - Vice Chairman-Secretary/Treasurer
Monthly Financial Highlights Attached**

Donna Vance reported we had a problem with the folding machine. The problem has been taken care of.

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended March 31, 2015

	For the month Ending	Year-To-Date January 1, 2015 to
	<u>March 31, 2015</u>	<u>March 31, 2015</u>
<u>RECEIPTS</u>		
Sewer Rents and Other	\$ 159,111	\$ 946,375
Tapping Fees	6,100	12,200
Interest	<u>(14)</u>	<u>6,535</u>
TOTAL RECEIPTS	165,196	965,110
DISBURSEMENTS	<u>170,727</u>	<u>512,184</u>
NET CASH RECEIPTS (DISBURSEMENTS)	(5,530)	452,926

TD Master Escrow Account	141,504
TD Bank – Checking	868,190
TD Capital Account	1,395,302
CD – Bank Account	<u>214,296</u>
Total	<u>\$ 2,619,292</u>

As of 3/31/15

Sewer Rents Receivable	<u>\$ 254,132</u>
Accounts Payable	<u>\$ 32,267</u>

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vickers & Daniel Van Wyk

No Report

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is completing dedication of sanitary sewer improvements and rights of way. Dedication documents are being finalized.

ENGINEER'S REPORT

Larry Smith – Presented the Engineer's report for Walt Fazler, in his absence.

Subdivision Dedications – We are currently working on the following subdivision dedications: Northbrook Phase 2,3 and 4, Creekside and Linton Farm. Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

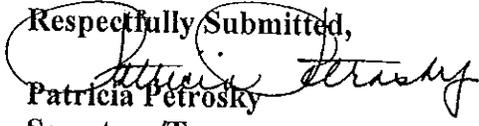
Capital Projects Update – Walt is in the process of finalizing the 2015 CCTV Project Bid Specifications. Expected bid award will be at the Authority's May meeting. Additionally, we are working on the Zebley Road Pump Station Replacement Project. Expected bid award at the Authority's July 2015 meeting. See memo in packet. Walt has asked for the pump station purchase agreement to be executed by the Chairman. Motion by Donna Vickers to approve the execution of the purchase agreement by the Chairman. Seconded by Stephen Maugeri. Unanimous.

BOARD MEMBERS REPORT
NEW BUSINESS/UNFINISHED BUSINESS

Mr. Paul Henaby, Siloam United Methodist Church: A brief discussion followed concerning late fees and the water leakage problem at the Church, which has since been corrected.

There being no further business, the meeting was adjourned at 7:30 p.m. on a motion by Donna Vickers. Seconded by Stephen Maugeri. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer