BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY
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RECORD OF MINUTES

Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE COUNTY SEWER AUTHORITY FEBRUARY 5, 2015.

The meeting was called to order by Donna Vance, Chairman, 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Daniel Van Wyk, Board Member, Kimberly Easter, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camero was present at the meeting. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

MONTHLY ACTIVITY REPORTS

Motion by Stephen Maugeri to approve minutes of regular meeting held January 7. 2015. Seconded by Donna Vickers. Unanimous.

Motion by Stephen Maugeri to approve bill list for January 2015. Seconded by Daniel Van Wyk. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 12/28/2014 – 1/10/15 and 1/11/15 – 1/24/15. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman – Vice Chairman-Secretary/Treasurer
Monthly Financial Highlights Attached

MAINTENANCE/CONSTRUCTION COMMITTEE
Donna Vickers & Daniel Van Wyk

Daniel Van Wyk reported there was a problem with the radiator leaking on the generator at the Heathfield Close Pump Station. It was repaired.

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer has completed dedication of sanitary sewer improvements and rights of way. Dedication documents are being finalized. Walt reported there is still work to do there. Larry and Walt will discuss this.

Marthas's Way – The Developer completed dedication engineering requirements and dedication documents have been finalized. Hopefully during this month the documents will be returned with the dedication security and will work on having a Resolution accepting dedication for next month.

ENGINEER'S REPORT

Martha's Way - Walt reported there is an escrow release request in everyone's packet for Tuohey's Subdivision, which is Martha's Way. At this point Walt assumes we do not want to act on that. Larry explained that what he is looking for is to get his Letter of Credit released and then the money that he has earmarked for the Letter of Credit will be credited back to him by the bank with the evidence we give to him. He swaps for that dedication security which is 15% of that amount. Walt reiterated that we don't want to accept that until it is actually deeded to the Board. Walt's recommendation to approve the escrow release should be ignored and pushed to next month.

Subdivision Dedications – We are currently working on the following subdivision dedications: Northbrook Phase 2,3,4, Walt will work with Larry on this. They do have punch list items they need to complete. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete and we are waiting for the developer to comply with the dedication requirements.

Capital Projects Update – We are in the process of finalizing the 2015 CCTV Project Bid Specifications. Expected bid award will be at the Authority's April meeting. Additionally, we are working on the Zebley Road Pump Station Replacement Project. Expected bid award at the Authority's July 2015 Meeting.