

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY OCTOBER 2, 2014.**

The meeting was called to order by Donna Vance, Chairman, 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Daniel Van Wyk, Board Member, William Litton, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Vice Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vance announced there was an Executive Session prior to this meeting to discuss matters of potential legal claims.

The meeting is being recorded for minute purposes.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vickers to approve minutes of regular meeting held September 4, 2014. Seconded by Daniel Van Wyk. Unanimous.

Motion by William Litton to approve bill list for September 2014. Seconded by Daniel Van Wyk. Unanimous.

Motion by Donna Vickers to approve Payroll Summary prepared by Prime Pay for 8/24/2014 – 9/06/14 and 9/07/14 – 9/26/14. Seconded by William Litton. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman – Vice Chairman-Secretary/Treasurer**

**Monthly Financial Highlights Attached**

**BETHEL TOWNSHIP SEWER AUTHORITY**

**Monthly Financial Highlights**

**For Period Ended September 30, 2014**

	For the month Ending	Year-To-Date January 1, 2014 to
	<u>September 30, 2014</u>	<u>September 30, 2014</u>
<b><u>REVENUES</u></b>		
Sewer Rents and Other	\$ (398)	\$ 1,418,556
Tapping Fees	6,100	48,800
Interest	<u>3,814</u>	<u>130,815</u>
<b>TOTAL REVENUES</b>	<b>9,516</b>	<b><u>\$ 1,598,171</u></b>
<b>TOTAL DISBURSEMENTS</b>	<b><u>31,796</u></b>	<b><u>605,558</u></b>
<b>NET INCOME (LOSS)</b>	<b><u>\$ (22,280)</u></b>	<b><u>\$992,613</u></b>

TD Master Escrow Account	245,640
TD Bank – Checking	779,298
TD Capital Account	967,798
CD – Bank Account	<u>214,296</u>
Total	<b><u>\$ 2,207,032</u></b>

	As of 9/30/14
Sewer Rents Receivable	<b><u>\$ 245,289</u></b>
Accounts Payable	<b><u>\$ 32,253</u></b>

**Donna Vance & Donna Vickers**

Walt will report on this under the Engineer's report

**SOLICITOR'S REPORT**

**Foxfield** – Dedication work continues as to the last phase, Phase VI.

**Creekside Run** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Northbrook Phases 2, 3 & 4** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Donald Drive** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Marthas's Way** – The Developer completed dedication engineering requirements and dedication documents are being prepared.

**Foulk Manor** - The Developer supplied executed agreements and security documentation and has had their preconstruction meeting with the Engineer. Apparently, they are proceeding with the installation of their sewer lines, interior and along Foulk Road.

**4453 Garnet Mine Road Connection** – We are following up to have the various parties sign the inter-municipal agreement.

Walt commented this connection was made. They are currently using the sewer system. Pat has billed this resident. Larry asked if Pat was able to get the actual date of connection. The buyer made settlement on September 29, 2014. Walt indicated that we would make the assumption that the connection was date they actually tapped the Bethel sewer main. When we return his escrow, we will deduct whatever fee that is. Larry reiterated the seller posted the escrow. Walt's suggestion is that if we determine there was an earlier connection then that date of the settlement, then it will be taken out of the escrow money.

**ENGINEER'S REPORT**

**Subdivision Dedications** – We are currently working on the following Subdivision Dedications: Northbrook Phase 2,3, and 4, and Donald Subdivision. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete and we are waiting for the Developers to comply with the dedication requirements. Donald Subdivision has been most active. They need to put a step in the manhole. It is a very simple operation. Once it is done they will be 100% complete.

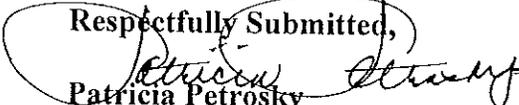
**Rock Creek SSO** – Walt reported he met with representatives of DEP. We are in continuous contact with them. Also met with the insurance adjuster for the Authority's carrier. We walked the site and explained the situation and showed him what we are doing as far as cleanup is concerned. He did not have any comments or concerns. A lot of pictures were taken. DEP made some suggestions on how they would like to see the creek cleaned up, which we are implementing. At this point we are doing everything we can. Aqua is out there seven days a week doing the best they can to get this thing cleaned up. Donna Vickers asked the date it happened. Walt responded September 21<sup>st</sup>. Walt said we did report the SSO and filed all of the proper paperwork to DEP, followed all the protocols that we were supposed to as far as notifications. Every member of DEP did not have any comment on anything we didn't do. It is yet to be determined the cause of the SSO. Will have further information later on.

**Green Glen Pump Station** – Walt reported that today one of the bearings went on the Green Glen Pump Station. The motor was pulled. It will be a couple thousand dollars for repair. The motor will have to be sent out, repaired and then put back. Aqua will handle everything.

**BOARD MEMBERS REPORT**  
**NEW BUSINESS/UNFINISHED BUSINESS**

**Donna Vickers** – Reported she has been working with Donna on the bench for Felicia. A bench has been picked out. The bench itself is \$529.00. There is \$65.00 in shipping. It looks like it is another \$100 for the engraving, which would be right into the bench. We would put "In Memory of Felicia M. Kendus." We are looking at the cost being close to \$700.00. Donna Fecondo is going to do the whole garden and the food. Donna wanted to see what the Board wants to pay and then what anyone would like to donate on their own. Donna Fecondo has had a lot of people come to her about donations. She will put that towards the affair we are going to have on November 1<sup>st</sup>. Daniel Van Wyk made a motion for the Authority to contribute, not to exceed \$700.00. Seconded by Donna Vickers. Unanimous. Donna Vickers will place the order and charge to her credit card and then be reimbursed.

There being no further business, the meeting was adjourned at 7:25 p.m. on a motion by Donna Vickers. Seconded by William Litton. Unanimous.

Respectfully Submitted,  
  
Patricia Petrosky  
Secretary/Treasurer