

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY SEPTEMBER 4, 2014.**

The meeting was called to order by Donna Vance, Chairman, 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Daniel Van Wyk, Board Member, William Litton, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camaro was present at the meeting. There being a quorum present, the Vice Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vance announced there was an Executive Session prior to this meeting to discuss matters of potential litigation.

The meeting is being recorded for minute purposes.

**MONTHLY ACTIVITY REPORTS**

Motion by Stephen Maugeri to approve minutes of regular meeting held August 7, 2014. Seconded by Donna Vickers. Unanimous.

Motion by William Litton to approve bill list for August 2014. Seconded by Dan Van Wyk. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 7/27/2014 – 8/09/14 and 8/10/14 – 8/23/14. Seconded by Donna Vickers. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman – Vice Chairman-Secretary/Treasurer**

**Monthly Financial Highlights Attached**

**BETHEL TOWNSHIP SEWER AUTHORITY**

**Monthly Financial Highlights**

**For Period Ended August 31, 2014**

	<b>For the month Ending August 31, 2014</b>	<b>Year-To-Date January 1, 2014 to <u>August 31, 2014</u></b>
<b><u>REVENUES</u></b>		
Sewer Rents and Other	\$ 153,714	\$ 2,729,468
Tapping Fees		42,700
Interest	<u>6,298</u>	<u>17,266</u>
<b>TOTAL REVENUES</b>	<b>160,012</b>	<b>\$ 2,789,434</b>
<b>TOTAL DISBURSEMENTS</b>	<b><u>162,842</u></b>	<b><u>1,324,139</u></b>
<b>NET INCOME (LOSS)</b>	<b>\$ <u>(2,830)</u></b>	<b>\$ <u>1,465,295</u></b>

TD Master Escrow Account	249,621
TD Bank – Checking	834,759
TD Capital Account	961,698
CD – Bank Account	<u>214,296</u>
<b>Total</b>	<b>\$ <u>2,260,374</u></b>

	<b>As of 8/31/14</b>
Sewer Rents Receivable	\$ <u>237,080</u>
Accounts Payable	\$ <u><u>24,887</u></u>

## MAINTENANCE/CONSTRUCTION COMMITTEE

### Donna Vance & Donna Vickers

Walt will discuss an issue at 1335 Zebley Road.

### SOLICITOR'S REPORT

**Foxfield** – Dedication work continues as to the last phase, Phase VI.

**Creekside Run** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Northbrook Phases 2, 3 & 4** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Donald Drive** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Marthas's Way** – The Developer completed dedication engineering requirements and dedication documents are being prepared.

**Foulk Manor** - The Developer supplied executed agreements and did provide the security cash escrow. It is Larry's understanding that the sanitary sewer improvements, which includes sending the line from further up on Foulk to the house beyond the subdivision will be installed by the end of the year.

**4453 Garnet Mine Road Connection** – A tapping fee and professional fee escrow has been provided to the Authority. An inter-municipal agreement was sent for review by by Upper Chichester Township, Southern Delaware County Authority and Bethel Township. Larry has received word back that the form of the inter-municipal agreement is acceptable to Bethel Township and Southern Delaware County Authority. Larry is following up with Upper Chichester Township as to that.

**Del-Val Survey** – The Delaware Valley Regional Financing Authority sent out a survey to entities looking to see if they had a need for funding for the next three years. They have asked that we return the survey either marked we don't need funding or that we do. We need consent for the survey to go back if we do not need funding, indicating that. Larry feels we have a good rate on the retirement of the Bonds. Don't know if we have a need for refunding of that. We scheduled the Capital funding. Walt is of the opinion the Capital Budget was prepared and we borrowed the money we need for the next five years. Does not feel the need at this point to borrow any additional funds. Motion by Donna Vickers for Larry to return the Del-Val Survey indicating we do not need funding. Seconded by Dan Van Wyk. Unanimous.

**Chester Water Authority-Claim 2011 Line Damage** – Need the Board’s acceptance of settlement of payment by Chester Water Authority to the Bethel Township Sewer Authority in the amount of \$6,728.47 in full settlement of the claim. Motion by Dan Van Wyk to accept settlement of payment by the Chester Water Authority in the amount of \$6,728.47. Seconded by Donna Vickers. Unanimous.

### **ENGINEER’S REPORT**

**Subdivision Dedications** – We are currently working on the following Subdivision Dedications: Northbrook Phase 2,3, and 4, and Donald Subdivision. Creekside, Martha’s Way and Linton Farm Subdivision inspection is complete and we are waiting for the Developers to comply with the dedication requirements. On the Donald Subdivision, we inspected the system, televising work was done, the system is operating as designed. There is one manhole that is missing a step in the manhole. The developer was advised they need to install this step in order for us to accept final dedication. Legal descriptions and as-built plans are complete. At this point, all engineering issues are taken care of. The solicitor can begin preparation of the Deed of Dedication and Resolution of Acceptance of the Donald Subdivision sanitary sewer system.

**1335 Zebley Road** – The homeowner has been having problems with his sewer system. They contacted Horizon Plumbing to investigate and make repairs. Horizon videoed the line and found a sag in the Authority’s portion of the lateral. Walt is asking for authorization from the Board to investigate possible solutions to the performance issue of the lateral. Motion by Donna Vickers to authorize Walt to look into the options for the problem at 1335 Zebley Road. Seconded by Stephen Maugeri. Unanimous.

**Silvestri Mushroom House** – Silvestri’s Mushroom House representative is here. Wants to revisit or activate the plan to discharge the lagoon water into the sanitary sewer system. Walt contacted New Castle County asking them what requirements are needed at this point. They just need an update of the volume of the wastewater that is going to be sent, also any constituents that would be in the wastewater.

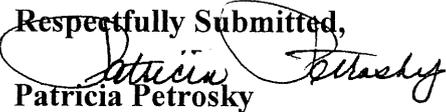
**Donna Silvestri Fecondo, 1168 Naamans Creek Road** – Donna provided a brief summary of the history of water management at the property. Motion by Donna Vickers to allow a one time discharge of mushroom run off water that is in the tanks and in the lagoon, contingent upon approval of New Castle County. Seconded by Stephen Maugeri. Unanimous.

### **BOARD MEMBERS REPORT** **NEW BUSINESS/UNFINISHED BUSINESS**

Donna Vance made a motion to request the Township consider that the Bethel Township Sewer Authority be its agent for inspecting outside plumbing related to sanitary sewers. Seconded by Stephen Maugeri. Unanimous.

**There being no further business, the meeting was adjourned at 7:25 p.m. on a motion by Donna Vance. Seconded by William Litton. Unanimous.**

**Respectfully Submitted,**

  
**Patricia Petrosky**

**Secretary/Treasurer**