

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY AUGUST 7, 2014.**

The meeting was called to order by Donna Vance, Chairman, 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Daniel Van Wyk, Board Member, William Litton, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camaro was present at the meeting. There being a quorum present, the Vice Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vance announced there was an Executive Session prior to this meeting to discuss matters of potential litigation.

The meeting is being recorded for minute purposes.

MONTHLY ACTIVITY REPORTS

Motion by Stephen Maugeri to approve minutes of regular meeting held July 10, 2014. Seconded by Daniel Van Wyk. Unanimous.

Motion by Donna Vickers to approve bill list for July 2014. Seconded by William Litton. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 6/29/2014 – 7/12/14 and 7/13/14 – 7/26/14. Seconded by William Litton. Unanimous.

ADMINISTRATION COMMITTEE
Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended July 31, 2014

	For the month Ending July 31, 2014	Year-To-Date January 1, 2014 to July 31, 2014
<u>REVENUES</u>		
Sewer Rents and Other	\$ 632,059	\$ 2,575,668
Tapping Fees	42,700	42,700
Interest	<u> </u>	<u>10,988</u>
TOTAL REVENUES	<u>674,759</u>	<u>\$ 2,629,356</u>
TOTAL DISBURSEMENTS	<u>159,373</u>	<u>1,157,989</u>
NET INCOME (LOSS)	<u>\$ 515,386</u>	<u>\$ 1,471,367</u>

TD Master Escrow Account	90,492
TD Bank – Checking	1,125,856
TD Capital Account	961,698
CD – Bank Account	<u>214,296</u>
Total	<u>\$ 2,392,342</u>

	As of 7/31/14
Sewer Rents Receivable	\$ 257,524
Accounts Payable	<u><u>\$ 337,225</u></u>

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vance & Donna Vickers

Donna Vance asked Walt to report on a maintenance issue. Walt indicated that the Sharon flow meter chart recorder motor burned out. It was thirty years old. The motors aren't made anymore. The only option was to replace the chart recorder. The cost to replace the chart recorder was \$1,200.00 which will appear on next month's bill list.

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Donald Drive – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Marthas's Way – The Developer completed dedication engineering requirements and dedication documents are being prepared.

Foulk Manor - The Developer supplied executed agreements and will be providing security documentation this month and if so believes sanitary sewer improvements will be ready by the end of the year.

4453 Garnet Mine Road Connection – A tapping fee and professional fee escrow has been provided to the Authority. An inter-municipal agreement is being reviewed by Upper Chichester Township, Southern Delaware County Authority and Bethel Township Sewer Authority for BTSA to service this Upper Chichester residence.

Walt indicated we were asked to prepare the PennDot Permit, which is fine. The \$4,000 Professional Fees will cover that cost. He doesn't want to do it if Upper Chichester or Southern will object to this. The owner of 4453 Garnet Mine Road has asked Walt what the status is. Walt wants to make sure he is okay to proceed with the preparation of the PennDot Permit. Larry will follow-up with this.

ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following Subdivision Dedications: Northbrook Phase 2,3, and 4, and Donald Subdivision. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete. We are waiting for all of the Developers to comply with the Dedication requirements. The Donald

Subdivision is 90% complete. A punch list was prepared. There were two sections of sewer that were not televised and were not submitted. On Monday they were resubmitted, along with the legal descriptions for the easements on the property. By next month, the engineering issues should be taken care of for the Donald Subdivision and at that point the project will be ready for dedication.

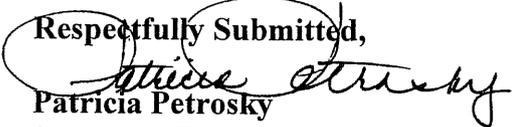
23 Warner Place Underdrain – We investigated the underdrain system behind 23 Warner Place. The line is crushed and needed to be repaired. This work was completed on Tuesday, by our maintenance contractor, Aqua Wastewater Management. Everything is back in service and hopefully issues and Mrs. Goldhahn's yard at 23 Warner Place are resolved.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:06 p.m. on a motion by Donna Vickers. Seconded by Stephen Maugeri. Unanimous.

Respectfully Submitted,


Patricia Petrosky

Secretary/Treasurer