

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY JULY 10, 2014.**

The meeting was called to order by Donna Vickers, Vice Chairman at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camaro was present at the meeting. There being a quorum present, the Vice Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vickers announced there was an Executive Session prior to this meeting to discuss matters of potential litigation.

The meeting is being recorded for minute purposes.

MONTHLY ACTIVITY REPORTS

Motion by Dan Van Wyk to approve minutes of regular meeting held June 12, 2014. Seconded by Stephen Maugeri. Unanimous.

Motion by Stephen Maugeri to approve bill list for June 2014. Seconded by Dan Van Wyk. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 6/01/2014 – 6/14/14 and 6/15/14 – 6/28/14. Seconded by Dan Van Wyk. Unanimous.

ADMINISTRATION COMMITTEE

Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

The Administration Committee had one issue which was the Board was looking at putting the sewer rents on the tax bill. It was recommended to the Board, by the Administration Committee, to table this. Motion by Stephen Maugeri to table putting the sewer rent on the tax bill. Seconded by Dan Van Wyk. Unanimous.

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended June 30, 2014

	For the month Ending June 30, 2014	Year-To-Date January 1, 2014 to June 30, 2014
<u>RECEIPTS</u>		
Sewer Rents and Other	\$ 154,242	\$ 1,943,630
Tapping Fees	-	-
Interest	<u>10,957</u>	<u>10,957</u>
TOTAL REVENUES	154,242	\$ 1,954,587
TOTAL DISBURSEMENTS	<u>176,838</u>	<u>997,742</u>
NET INCOME (LOSS)	\$ (22,596)	\$ 956,845
TD Master Escrow Account	86,481	
TD Bank – Checking	800,128	
TD Capital Account	918,998	
CD – Bank Account	<u>214,296</u>	
Total	\$ 2,019,903	
		As of 6/30/14
Sewer Rents Receivable		\$ 156,075
		=====
Accounts Payable		\$ <u>37,945</u>

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vance & Donna Vickers

Donna reported all has been quiet.

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Donald Drive – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Marthas's Way – The Developer completed dedication engineering requirements and dedication documents are being prepared.

Measures are being taken from an engineering and legal standpoint to make progress on the dedications. Will report to the Board next month, any additional developments.

Foulk Manor - The Developer anticipates that it should soon be supplying executed agreements and security documentation this month and if so believes sanitary sewer improvements will be ready by the end of the year. At that point, the line would be installed and the Authority would then commence the installation of more line to cover the remaining homes in the vicinity of Garnet Mine and Foulk Road.

ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following Subdivision Dedications: Northbrook Phase 2,3, and 4, and Donald Subdivision. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete. We are waiting for all of the Developers to comply with the Dedication requirements.

Capital Budget – A draft copy of the Preliminary Capital Budget has been prepared and given to the Board. It is basically a four year lookout for a wish list of capital improvements and repairs that are needed to the system from what we see so far. We try to make it as comprehensive as possible but it is not something you have to adhere by. It is more recommendations from the engineer. There is nothing catastrophic at this point that we need to adjust, however, we have flexibility with this type of budget to move things around on a yearly or monthly basis. Motion by Dan Van Wyk for Walt to start with the expenditures earmarked for 2014, with the flexibility, that if something becomes a priority, we could rearrange things. Seconded by Donna Vickers. Unanimous.

BOARD MEMBERS REPORT

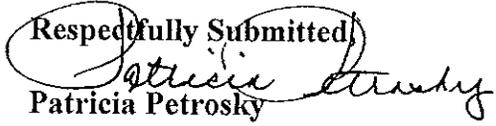
NEW BUSINESS/UNFINISHED BUSINESS

Debbie Monaco, 3222 Goodley Road – Asked if the Board approved the sewer connection of the property at 4453 Garnet Mine Road, Upper Chichester, to the Bethel Township sewer system? Donna indicated that our solicitor and engineer has been authorized to move forward with this. Our solicitor will be contacting Upper Chichester. The Board is in agreement to allow this to move forward. Dan Van Wyk stated there are preliminary steps to be taken. Larry Smith asked Debbie if she would like to meet after the meeting tonight? Debbie agreed.

23 Warner Place – Donna asked for a motion to authorize the engineer to engage a maintenance contract to jet that line. Dan Van Wyk made a motion to authorize the engineer to engage a maintenance contract to jet the line. Seconded by Stephen Maugeri. Unanimous.

There being no further business, the meeting was adjourned at 7:12 p.m. on a motion by Dan Van Wyk. Seconded by Stephen Maugeri. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer