

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY MAY 8, 2014.**

The meeting was called to order by Donna Vance, Chairman at 7:00 p.m.. Those present were Donna Vickers, Vice Chairman, Daniel Van Wyk, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, John Camaro was present at the meeting. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vance announced there was an Executive Session prior to this meeting to discuss matters of potential litigation.

The meeting is being recorded for minute purposes.

MONTHLY ACTIVITY REPORTS

Motion by Dan Van Wyk to approve minutes of regular meeting held April 3, 2014. Seconded by Stephen Maugeri. Unanimous.

Motion by Stephen Maugeri to approve bill list for April 2014. Seconded by Donna Vickers. Unanimous.

Motion by Stephen Maugeri to approve Payroll Summary prepared by Prime Pay for 3/23/2014 – 4/05/14 and 4/06/14 – 4/19/14 Seconded by Dan Van Wyk. Unanimous.

ADMINISTRATION COMMITTEE
Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended April 30, 2014

| | For the month Ending April 30, <u>2014</u> | Year-To-Date January 1, 2014 to <u>April 30, 2014</u> |
|--|--|--|
| <u>RECEIPTS</u> | | |
| Sewer Rents and Other | \$ 634,044 | \$ 1,634,848 |
| Tapping Fees | - | - |
| Interest | <u>(53)</u> | <u>4,996</u> |
| TOTAL RECEIPTS | 633,991 | \$ 1,639,844 |
| | | |
| DISBURSEMENTS | <u>169,207</u> | <u>659,810</u> |
| | | |
| NET CASH RECEIPTS (DISBURSEMENTS) | 464,784 | 980,034 |

| | |
|--------------------------|---------------------|
| TD Master Escrow Account | 86,471 |
| TD Bank – Checking | 1,136,011 |
| TD Capital Account | 918,998 |
| CD – Bank Account | <u>214,296</u> |
| Total | <u>\$ 2,355,776</u> |

As of 4/30/14

| | |
|------------------------|-------------------|
| Sewer Rents Receivable | \$ 280,644 |
| | |
| Accounts Payable | <u>\$ 340,646</u> |

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vance & Donna Vickers

No Report

SOLICITOR'S REPORT

Foxfield – A Resolution of Acceptance of the Deed of Dedication and Bill of Sale for Phases I through V was adopted by the Board at last month's meeting. There was follow up for recording and title insurance for this. Dedication work continues as to the last phase, Phase VI.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Donald Drive – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Marthas's Way – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. Dedication documents are being prepared.

Foulk Manor - The Developer has paid the tapping fees and should soon be supplying executed agreements and security documentation. As of today, the documents have not been brought in. We have already authorized the Chairperson to sign those once we receive them.

BTSA V CWA – An Arbitration Hearing was conducted this month and the arbitration panel awarded BTSA the full amount requested of \$13,456.94. The defendant has filed a notice of appeal of the Board of Arbitrators.

Insurance-2014-2015 General Liability, Property, Public Officials – Liability/Employment Practices, Worker's Compensation and Umbrella coverage has been provisionally bound. The Board may consider a vote for adoption of coverage and premiums for these policies. Motion by Donna Vickers to approve adoption of coverage and premiums for renewal on May 1, 2014. Seconded by Dan Van Wyk. Unanimous.

Commercial Users Not Using Public Water – A draft Resolution amending a prior Resolution, 83-6, to allow for metering/monitoring of water use, at their expense, for billing commercial water users not using public water based upon water usage is ready for the Board's consideration. Everyone received a copy of the draft together with the Resolution 83-6, an amendment is being added to it, specifically Section 4C under the draft Resolution. There is also a copy of the Resolution from 1999 that converted over

commercial users that have public water. Walt and Larry have gone over the Resolution. It is the Board's pleasure to take a look at it and act on it tonight or look at it and work on it for next month. Donna indicated she would like an opportunity to read it. Dan Van Wyk stated if we are not comfortable with it, just take care of it at next month's meeting. The Board agreed with Dan.

DEP Agreement - It is necessary to authorize the Chairperson to sign it in a form approved by the Solicitor, by the deadline provided by DEP. Motion by Stephen Maugeri to authorize the Chairperson to sign the Agreement in a form approved by the Solicitor, by the deadline provided by DEP. Seconded by Dan Van Wyk. Unanimous.

ENGINEER'S REPORT

Subdivision Dedications - We are currently working on the following Subdivision Dedications: Northbrook Phase 2,3, and 4, and Donald Subdivision. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete. We are waiting for all of the Developers to comply with the Dedication requirements.

Commercial Billing for Non Public Water Users - The Solicitor will be preparing an update to the current rate resolution. Nothing further to discuss unless there are any questions. Essentially what the Resolution says is any person who is not connected to the public water that wants to be billed on consumption has to install a meter approved by the Authority Engineer. There are also provisions in there for fees. Someone will have to go out and read the meter. The Authority will incur additional expenses. We will have to come up with a fee structure for that which will be added to the bill. Also, there is a yearly calibration. With the water company, you don't really have to worry about calibration, they own the meter. If there is a problem they go out and replace it. In this instance we need to make sure a professional is going out there making sure the meter is good.

April 30, 2014 Storm Update -- All went well during the April 30th rain event. There were no known SSOs during the event. The system did take on a tremendous amount of rain water. There will be additional expense from Aqua. They were out here all night monitoring the pump stations. Four or five of the pump stations were running in 2 pump mode for most of the storm.

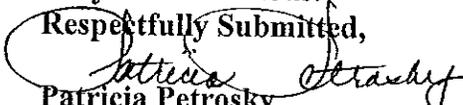
Walt indicated that the Authority received a \$90,000 reimbursement from PennDot for all the work that was done on Naamans Creek Road. Donna Vance thanked Walt for the work put into getting this reimbursement.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:20 p.m. on a motion by Donna Vickers. Seconded by Dan Van Wyk. Unanimous.

Respectfully Submitted,


Patricia Petrosky

Secretary/Treasurer