

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY MARCH 6, 2014.**

The meeting was called to order by Donna Vance, Chairman at 7:00 p.m.. Those present were Daniel Van Wyk, Board Member, William Litton, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Donna Vance announced there was an Executive Session prior to this meeting to discuss matters of potential litigation and personnel.

MONTHLY ACTIVITY REPORTS

Motion by Dan Van Wyk to approve minutes of regular meeting held February 6, 2014. Seconded by Stephen Maugeri. Unanimous.

Motion by Stephen Maugeri to approve bill list for February 2014. Seconded by Dan Van Wyk. Unanimous.

Motion by Dan Van Wyk to approve Payroll Summary prepared by Prime Pay for 1/26/2014 – 2/08/14 and 2/09/14 – 2/22/14. Seconded by Stephen Maugeri. Unanimous.

ADMINISTRATION COMMITTEE

Chairman – Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

Donna Vance stated she would need a motion for Resolution 2014-01. Larry indicated it was a resolution establishing and adopting a corrected rate for certain commercial sewer rents.

Motion by William Litton to adopt Resolution 2014-01. Seconded by Dan Van Wyk. Unanimous.

MAINTENANCE/CONSTRUCTION COMMITTEE

Donna Vance & Donna Vickers

Walt reported we had a complaint about a perceived odor in the Rock Creek Subdivision. The sanitary sewer system was checked and everything was fine. The resident was called to report our findings. Walt gave his cell number to her, that should it happen again to call him. He has not heard back from her. Larry stated it is across from his home. He has been monitoring this and has not detected anything.

SOLICITOR'S REPORT

Foxfield – This is getting close to being done. Hope to have some draft documents to the Board Members to look at for the Deed of Dedication. Essentially, what we are doing with dedication is making sure that from the engineering prospective, all of the work that was supposed to be done according to the plans and alterations were done to the satisfaction of the Engineer and then the Board is getting those improvements as an asset in the form of a Deed of Dedication and in this case also a Bill of Sale for infrastructure that went into Naamans Creek Road. Foxfield is a little more complicated because it involves undedicated streets so we have a description of everything that went into their streets. Otherwise, it would be public right of way. There are quite a number of legal descriptions of the easements, all of which have been reviewed by Walt and Larry. Also, title insurance for those easements and rights of way as required and obtained by the Developer will be in place at the time of the Deed of Dedication. There will be separate papers for each phase. Unless something would come up, this should be ready for April.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Donald Drive – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Marths's Way – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. Dedication documents are being prepared.

Foulk Manor - Larry has not received information that the closed and we have not received the agreements back as of this date.

ENGINEER'S REPORT

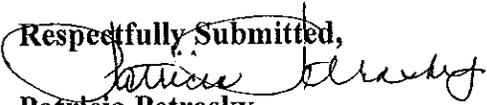
Subdivision Dedications – We are currently working on the following Subdivision dedications: We basically worked on Martha's Way last month. From an engineering standpoint, they are ready to go. As soon as they satisfy the legal requirements the

project will be ready to be offered for dedication. Northbrook Phase 2,3, and 4 sent something recently concerning a request for dedication. Have not had an opportunity to review the information. Will give an update next month. Foxfield all phases and Donald Subdivision, Creekside, and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

Bradley Johnson, 1463 Bethel Road – Currently, his property is paying for two EDU's because there was an apartment in the back. He asked for relief on the second EDU. In his words, "it is no longer in use and it is being used as his workshop". The Board asked Walt to take a look at the property to confirm what he said. Walt called Mr. Johnson to make an appointment. Mr. Johnson said at this point he wants to drop the case because, in his words, "he doesn't want to open up a can of worms with the Township". Walt indicated to him that he would advise the Authority. Larry indicated there is nothing more the Authority has to do. Dan Van Wyk will pass this information on to Mr. Camero.

BOARD MEMBERS REPORT
NEWBUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:15 p.m.
on a motion by William Litton. Seconded by Dan Van Wyk. Unanimous.

Respectfully Submitted,

Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Monthly Financial Highlights

For Period Ended February 28, 2014

	For the month Ending <u>Feb. 28, 2014</u>	Year-To-Date Feb. 1, 2014 to <u>Feb. 28, 2014</u>
<u>REVENUES</u>		
Sewer Rents and Other	\$ 154,308	\$ 755,869
Tapping Fees	-	-
Interest	<u>5,154</u>	<u>5,075</u>
TOTAL REVENUES	159,462	\$ 760,944
TOTAL EXPENSES	<u>153,260</u>	<u>319,080</u>
NET INCOME (LOSS)	\$ <u>6,202</u>	\$ <u>441,864</u>

Cash account balances as of 02/28/14

TD Master Escrow Account	86,450
TD Bank – Checking	762,154
TD Capital Account	832,064
CD – Bank Account	<u>214,296</u>
Total	\$ <u>1,894,964</u>

As of 2/28/14

Sewer Rents Receivable	\$ 235,681
Accounts Payable	<u>\$ 18,776</u>