

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY FEBRUARY 6, 2014.**

The meeting was called to order by Donna Vance, Chairman at 7:00 p.m.. Those present were Donna Vickers, Vice-Chairman, Daniel Van Wyk, Board Member, William Litton, Board Member, Stephen Maugeri, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vickers to approve minutes of regular meeting held January 2, 2014. Seconded by Dan Van Wyk. Unanimous.

Motion by William Litton to approve bill list for January 2014. Seconded by Stephen Maugeri. Unanimous.

Motion by Donna Vickers to approve Payroll Summary prepared by Prime Pay for 12/29/2013 – 1/11/14 and 1/12/14 – 1/31/14 Seconded by Daniel Van Wyk.  
. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman – Vice Chairman-Secretary/Treasurer**

**Monthly Financial Highlights Attached**

**MAINTENANCE/CONSTRUCTION COMMITTEE**

**Donna Vance & Donna Vickers**

Donna Vickers reported all has been quiet.

## SOLICITOR'S REPORT

Foxfield – Waiting for the Developer to submit title insurance for the various rights of way and easements that have been identified and approved by the engineer. Will then have a Deed of Dedication and Resolution of Acceptance for them.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Donald Drive – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Foulk Manor - The next step is for the Developer to come in with his Developer's Contract and Public Site Improvement Fund Agreement and the check for the security escrow. We did not receive that in January, however, the closing and funding went through for that, and we are anticipating that anytime.

## ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following Subdivision dedications: Northbrook Phase 2,3, and 4, Foxfield all phases and Donald Subdivision. Creekside, Martha's Way and Linton Farm Subdivision inspection is complete. Martha's Way Developer did video the lines and we found everything to be satisfactory. At this point we are waiting on asbuilt plans & legal descriptions. They will be given to Larry so he will be able to prepare the Deed of Dedication. Foxfield is done as far as the engineering goes. For the rest of the subdivisions, we are waiting for the Developers to comply with the dedication requirements.

Ice Storm – There were a lot of Sewer Authorities in this area that had severe power outages. Bethel Township did well, which is good news!

Donna Vickers asked Walt about the generator repairs that he contacted them about. Walt explained that this is a yearly service thing that Premium Power provides. The generators are twenty years old. The three proposals are for the old generators that need repairs. The fourth generator is at the Northbrook Pump Station, which is newer. They would do routine maintenance on that one. Donna Vickers asked what the life of a generator is? Walt responded they are like a car, very low mileage, 100 miles per year. These generators are absolutely worth repairing. They are expensive to repurchase. Walt stated this is like routine maintenance repairs. Donna Vickers made a motion to approve the repairs for the three generators and the maintenance on the fourth one at Northbrook. Seconded by Dan Van Wyk. Unanimous.

Dan Van Wyk asked if we should be thinking about replacement in five years, spacing them out because of the expense. Donna asked if we could take this into consideration in our budget in five years? The Board was in agreement.

Walt stated he thought the pumping stations would be approaching failure. Generators not so much but maybe we should consider the stations and do one at a time. Dan Van Wyk suggested a short report from Walt, stating age of pump station and where we are at each station. Walt mentioned that in the spring he goes around with Aqua and does an inspection. He could do a report when they do the inspections. An estimate to replace it could be prepared. Everyone was in agreement.

### **BOARD MEMBERS REPORT** **NEWBUSINESS/UNFINISHED BUSINESS**

**Bradley Johnson, 1463 Bethel Road** – Mr. Johnson had been in touch with the Board in November of last year about reducing the number of edu's on his property from two to one. The previous owner had a cottage on the property that they rented out. Since he purchased the property it is only one family living at the property. Water is not being served to the cottage, there is no heat and no one lives in the cottage. Some of the pipes have been taken out. There were pictures for the Board to look at along with the copy of a letter he sent in November 2013. Donna Vickers explained his letter was received and our engineer was going to go out and look at the property. Once that was done, our solicitor was going to send a letter that he would have to agree that if he restored the property, he would have to pay a tapping fee and pay the edu's again. Larry explained that the letter was going to also let him know that the Township may have requirements for the use of the carriage house, above and beyond the Authority.

**John Camero, Township Supervisor** – John suggested to reach out to Tim Durham, Township Inspector on this also. Mr. Johnson said the building would be a workshop for him. The Authority Solicitor will reach out to the Township Solicitor. Walt stated the Authority asked him to go out to his property. He will schedule a time with him to visit there. It was suggested that perhaps Walt and Tim could visit the property together.

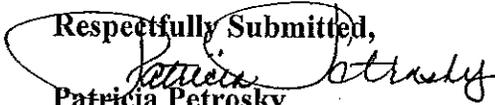
**Douglas Schwien, 1282 Sharon Drive** – He received the letter stating that the sewer rates were increasing. Mr. Schwien works in the wastewater industry. He understands we have no sewer plants, only pumping stations for the sewage in Bethel. He knows that chemicals are used to move sewage. Walt stated that as far as chemical dosing goes, we do not do any chemical dosing. We had looked at possibly doing some sort of dosing mainly for odor control at one of our pumping stations. At this point there has been an operation change which eliminated some of the odor at the pump station. As far as where the sewage goes, there are basically two sections of the Township. Foulk Road and Kirk Road intersection, everything south of that intersection, Kirk Road on the north and Foulk Road on the east and west, everything west of Foulk and south of Kirk goes to New Castle County Delaware. The rest of the Township flows into the Southern Delaware County Authority which is basically the Upper Chichester sewer system. All

their sewage is treated at DELCORA's Western Regional Treatment Plant. Also hearing the discussion tonight about the importance of the generators, we are keeping on top of it. He was just wanted to come in and see what was going on. He said this was the second rate increase. He would rather stay with a flat fee compared to some areas that charge by the water usage. Again, he was just trying to see what was going on with his limited knowledge of sewer wastewater. Donna Vickers stated that when the treatment costs go up they get passed on to us. Dan Van Wyk mentioned he asked good questions and that it was good that he came in to get a better understanding.

Soumya Vdnkadeswaran, Glen Mills – was here to observe the meeting for her Government class at Garnet Valley.

There being no further business, the meeting was adjourned at 7:23 p.m. on a motion by Donna Vickers. Seconded by Stephan Maugeri. Unanimous.

Respectfully Submitted,

  
Patricia Petrosky  
Secretary/Treasurer

**BETHEL TOWNSHIP SEWER AUTHORITY**

**Monthly Financial Highlights**

**For Period Ended January 31, 2014**

	<b>For the month Ending <u>Jan. 31, 2014</u></b>	<b>Year-To-Date Jan 1, 2014 to <u>Jan. 31, 2014</u></b>
<b><u>REVENUES</u></b>		
Sewer Rents and Other	\$ 601,694	\$ 572,023
Tapping Fees	-	-
Interest	<u>(79)</u>	<u>(79)</u>
<b>TOTAL REVENUES</b>	<b>601,615</b>	<b>\$ 571,944</b>
<b>TOTAL EXPENSES</b>	<b><u>165,192</u></b>	<b><u>173,081</u></b>
<b>NET INCOME (LOSS)</b>	<b>436,423</b>	<b>398,863</b>

*Cash account balances as of 01/31/14*

TD Master Escrow Account	86,439
TD Bank – Checking	973,899
TD Capital Account	835,630
CD – Bank Account	<u>214,296</u>
<b>Total</b>	<b>\$ 2,110,264</b>
	=====

	<b>As of 1/31/14</b>
<b>Sewer Rents Receivable</b>	<b>\$ 286,493</b>
	=====
<b>Accounts Payable</b>	<b>\$ 292,940</b>

