

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY, APRIL 4, 2013**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Rob Sykes, Board Member, Kimberly Easter, Board Member, Patricia Petrosky, Secretary-Treasurer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

**MONTHLY ACTIVITY REPORTS**

Motion by Rob Sykes to approve minutes of regular meeting held March 7, 2013. Seconded by Kimberly Easter. Unanimous.

Motion by Rob Sykes to approve Financial Statement for March 2013. Seconded by Kimberly Easter. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman - Secretary/Treasurer**

Kimberly Easter read our Financial Report for March 2013- **Receipts** - Sewer Rents & Other - \$6,272 - Month Ending March 31, 2013 - \$442,278 - Year to Date - Tapping Fees - \$ -0- Month to Date - \$6,100 - Year to Date - Interest - \$347 - Month to Date - \$797 - Year to Date - **Total Receipts** - \$6,619 - Month to Date - \$449,175 Year to Date - **Disbursements** - \$28,981 - Month to Date - \$471,537 - Year to Date **Net Cash Receipts (Disbursements)** (\$22,362) - Month to Date - (\$22,362) - Year to Date - **Cash at Beginning of Month** \$1,171,651 - Month to Date - \$1,171,651 - Year to Date - **Cash at End of Month** - \$1,149,289 - Month to Date - \$1,149,289 - Year To Date - **TD Operating Checking** - \$467,551 - **CD Bank Account** - \$214,296 - **TD Capital Account** - \$412,286 - **TD Master Escrow Account** - \$55,155 - **Total** \$1,149,289 **Sewer Rents Receivable 3/31/13** - \$236,819 - **Accounts Payable** - \$34,349

Motion by Rob Sykes to approve the Financial Report. Seconded by Kimberly Easter. Unanimous.

**MAINTENANCE /CONSTRUCTION COMMITTEE**

**Rob Sykes & Donna**

**No Report**

## SOLICITOR'S REPORT

**Foxfield** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. Dedication and easement/right of way documents have been prepared. The Developer has submitted updated legal descriptions for easements/rights of way.

**Creekside Run** -- The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Northbrook Phases 2, 3 & 4** -- The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Additional Subdivision Dedications:** Received a call from the representative of Rock Creek Development. Walt has prepared a punch list for the two different developers and phases.

## ENGINEER'S REPORT

**Chapter 94-** Chapter 94 was completed and submitted to DELCORA, SDCA and PaDEP. Copies were also provided to the Board of Supervisors.

**Subdivision Dedications** -- We are currently working on the following Subdivision dedications: Northbrook Phase 2,3, and 4. Foxfield, all phases and Donald Subdivision. Creekside and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements. A Punch list has been sent to developers of Rock Creek, Phase 1 and 2 for the tenth time.

**Naamans Creek Country Manor** -- Met with the Facilities Administrator, Sharon McDermond, the maintenance manager and Larry this past month. We discussed the problems at the pump station and what we felt were the possible causes. It turns out that the facility uses disposable wipes which are flushed down the toilets. This is most likely the cause of the problems at the pump station. We asked if there were any way the wipes could be put in the trash or not used at all. Mrs. McDermond advised that she would check into it. The next day I received an email stating that the facility is no longer using the wipes. I alerted Aqua and we will monitor the station to see if there is any change.

**Maintenance Contract** -- The bids were received for the yearly maintenance contract. Aqua was the sole bidder. See review letter in the packet for details and recommendations. For 2013, the bid amount was for \$23,670.00 which represents a 2% increase from last year's price. They will hold the line for 2014 with zero increase, at an amount of \$31,562.00. 2014 is twelve months, 2013 is only 9 months, but it is the same monthly cost. 2015 is for \$ 32,194.00 which is also a 2% increase. Aqua has been doing Bethel since 1986. He has done a fine job. It is Walt's recommendation to award a three year contract to Aqua. Motion by Rob Sykes to retain Aqua for a three year maintenance contract. Seconded by Kimberly Easter. Unanimous.

**Trotters Lea Pump Station** – George Golden emailed us about unusual wear at this pump station. The pumps are original and wearing at the impeller, wear plate and volute and not passing the solids properly. The technicians have had to clear rags from the impeller a number of times. One of the volute bolt hole threads are worn and not tightening property. George's recommendation is to do an overhaul or replace package station. We expected this pump station to last 20 years. This station is over 30 years old. It would be between \$80,000 and \$100,000 to do a total pump station replacement. Lou Torrieri, 1066 Green Glen Drive asked if anything from Independence Towns was going to go through Trotters Lea Pump Station? Walt responded no. Walt stated he can get prices of new verses remanufactured and will put some numbers together as far as the time it would take Aqua to do this. Larry suggested Walt be permitted to see if the 2013 Capital amount can be applied to this work. Walt will get the prices together and get the information to the Board. The information will be detailed out for our next meeting.

**Webster Farms** – Ray Iacobucci stated they plan to build 19 lots on Naamans Creek Road. They have all of the approvals. Walt stated the Authority already approved the plans, it is ready to go. They have complied with all of our requests. At this point, the next step is getting the security in place. They are asked to pay for the sanitary sewer system up front. As it is put in, we release that money. The information that Mr. Iacobucci has submitted has been reviewed. Walt's recommendation is \$285,172.63, however right before the meeting Mr. Iacobucci alerted us that he may want to lower his rock excavation cost by going directly to a contractor rather instead of through a sub. We would like the Board to accept the amount as noted by the Engineer but contingent upon new pricing for rock approval and approval by the Authority Engineer and Authority Solicitor. This will keep the project moving. Larry stated the other part of the motion is that the Chairperson be authorized to sign the Developer's contract and the Public Site Improvement Fund Agreement in a form approved by the Solicitor concerning this project and the ultimate security amount. Larry stated that Mr. Iacobucci is fine with the formal approval of giving the Chairperson permission to execute on the Authority's behalf. These agreements can be done at our next meeting.

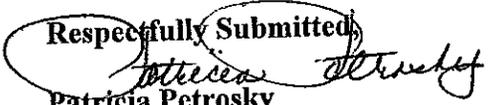
**Foulk Manor** – Revised plans were submitted. All items that we have requested have been approved except for the water quality management permit from DEP, which is not surprising. It takes DEP some time to review. The PennDot Highway Occupancy Permit is all in process. One thing we did add on was duplex grinder pumps for all new homes. This is something that the Authority is basically mandating for a number of years. With an existing house we give the homeowner the opportunity to say we are okay with one pump. With a new home that a developer builds they want to usually take the easy way out and put one pump in. Two pumps are more expensive. So what the Authority has said in the past, Developers, since you are not making the long term decision, we want a duplex system in. We have made that the Authority's standard on all low pressure sewer systems. That has been added. If the Board is okay with that, the acceptance of this letter would be in order and it will be forwarded off to the developer. Larry stated the final plans do include a sewer line in the road past the subdivision to the next property, which would be the jumping off point for the potential Authority project. We can't build

ours without Foulk Manor being built. Once Foulk Manor is built we would have to put out a contract for bids to install the rest of the sewer system.

**BOARD MEMBERS REPORT**  
**NEW BUSINESS/UNFINISHED BUSINESS**

**There being no further business, the meeting was adjourned at 7:30 p.m. on a motion by Felicia Kendus. Seconded by Kimberly Easter. Unanimous.**

Respectfully Submitted,

  
Patricia Petrosky  
Secretary/Treasurer