

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY, MARCH 7, 2013**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Donna Vance, Vice Chairman, Rob Sykes, Board Member, Donna Vickers, Board Member, Kimberly Easter, Board Member, Patricia Petrosky, Secretary-Treasurer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vickers to approve minutes of regular meeting held February 7, 2013. Seconded by Kimberly Easter. Unanimous.

Motion by Kimberly Easter to approve Financial Statement for February 2013. Seconded by Donna Vickers. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman - Secretary/Treasurer**

Donna Vance read our Financial Report for February 2013- **Receipts** - Sewer Rents & Other - \$13,289 - Month Ending February 28, 2013 - \$435,986 - Year to Date - Tapping Fees - \$ -0- Month to Date - \$6,100 - Year to Date - Interest - \$362- Month to Date - \$1,606 -Year to Date - **Total Receipts** - \$13,651 - Month to Date - \$ 443,692 Year to Date - **Disbursements** - \$254,322 - Month to Date - \$684,363 -Year to Date **Net Cash Receipts (Disbursements)** (\$240,671 - Month to Date -(\$ 240,671) - Year to Date - **Cash at Beginning of Month** \$1,412,322 - Month to Date - \$1,412,322 -Year to Date - **Cash at End of Month** - \$1,171,651 - Month to Date - \$1,171,651 - Year To Date - **TD Operating Checking** - \$489,913 - **CD Bank Account** - \$214,296 - **TD Capital Account** - \$412,286 - **TD Master Escrow Account** - \$55,155 -**Total** \$1,171,651 - **Sewer Rents Receivable 2/28/13-** \$239,158 - **Accounts Payable** - \$37,336

Motion by Kimberly Easter to approve the Financial Report. Seconded by Rob Sykes. Unanimous.

**MAINTENANCE /CONSTRUCTION COMMITTEE**

**Rob Sykes & Donna**

No Report

## SOLICITOR'S REPORT

**Foxfield** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. Dedication and easement/right of way documents have been prepared. The Developer will be submitting updated legal descriptions for easements/rights of way.

**Creekside Run** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way, and is responding to a punch list Walt sent to him.

**Northbrook Phases 2, 3 & 4** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. A copy of Walt's letter that was sent to the developer concerning video of the sanitary sewers for these phases is in everyone's packet.

## ENGINEER'S REPORT

**Chapter 94-** We began the preparation of the yearly Chapter 94 Report. This should be completed in the next two weeks and submitted to DELCORA. A copy will be forwarded to the Township.

**Subdivision Dedications** – We are currently working on the following Subdivision dedications: Northbrook Phase 2,3, and 4. Foxfield, all phases and Donald Subdivision. Creekside and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements. Rob Sykes asked about dedication taking place after major construction is completed. It was confirmed that is the case.

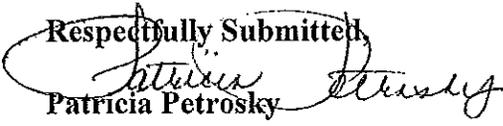
**Naamans Creek Country Manor** – Larry and I are scheduled to tour the facility and speak with the staff concerning problems occurring at the Zebley Road pump station. The meeting date is March 20, 2013.

## BOARD MEMBERS REPORT

### NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:09 p.m. on a motion by Felicia Kendus. Seconded by Donna Vance. Unanimous.

Respectfully Submitted,

  
Patricia Petrosky  
Secretary/Treasurer