

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY, FEBRUARY 7, 2013**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Donna Vance, Vice Chairman, Donna Vickers, Board Member, Kimberly Easter, Board Member, Patricia Petrosky, Secretary-Treasurer, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

MONTHLY ACTIVITY REPORTS

Motion by Kimberly Easter to approve minutes of regular meeting held January 3, 2013. Seconded by Donna Vance. Unanimous.

Motion by Donna Vickers to approve Financial Statement for January 2013. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman - Secretary/Treasurer

Donna Vance read our Financial Report for January 2013- **Receipts** - Sewer Rents & Other - \$572,023 - Month Ending January 31, 2013 - \$572,023 - Year to Date - Tapping Fees - \$61,000 - Month to Date - \$61,000 -Year to Date - Interest - \$1,243-- Month to Date - \$1,243 -Year to Date - **Total Receipts** - \$634,266 - Month to Date - \$634,266 - Year to Date - **Disbursements** - \$227,981 - Month to Date - \$227,981 -Year to Date **Net Cash Receipts (Disbursements)** \$406,285 - Month to Date - \$406,285- Year to Date - **Cash at Beginning of Month** \$1,006,037- Month to Date - \$1,006,037-Year to Date - **Cash at End of Month** - \$1,412,322 - Month to Date - \$1,412,322 - Year To Date - **TD Operating Checking** - \$733,583 - **CD Bank Account** - \$214,296 - **TD Capital Account** - \$409,286 - **TD Master Escrow Account** - \$55,155 -**Total** \$1,412,322 - **Sewer Rents Receivable 1/31/13-** \$754,605 - **Accounts Payable** - \$271,728

Motion by Kimberly Easter to approve the Financial Report. Seconded by Donna Vickers. Unanimous.

MAINTENANCE /CONSTRUCTION COMMITTEE

Rob Sykes & Donna

No Report

SOLICITOR'S REPORT

Foxfield - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. Dedication and easement/right of way documents have been prepared. The Developer will be submitting updated legal descriptions for easements/rights of way.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

ENGINEER'S REPORT

Foulk Manor – Reviewed the revised plans submitted. See review letter in packet. The majority of the comments have been addressed. There are some minor issues still outstanding. Added to this plan is the request to coat the inside of the manhole with an epoxy coating to protect the structure. An additional item has come up after the review letter. Basically, as it stands now, the low pressure line is coming out of the subdivision, out to Foulk Road and it is making a right hand turn to tie into the gravity sewer system that goes down Colonial Drive. The Developer has been asked to extend it further north on Foulk Road to gain an additional property, The Rakus property. It has been the Authority's and Township's practice in the past, that any adjoining property the sewer line is extended to that property, providing them a public sewer system. The access to the public sewer system should be from the street, not through backyards in the subdivision. This allows the Authority to better monitor the mains. A break in a yard may be harder to notice. It is not something out of the ordinary for the Authority to do, however, it is not in the review letter. If the Authority concurs with that, it would be communicated to the Developer's engineer and get the additional footage on the plan. Donna Vance questioned whether there were other properties there that would want sewer. Walt indicated there were less than ten properties there. The only way to sewer this area would be a low pressure system. All would have to pump in this area. Donna Vickers made a motion to accept Walt's review letter and extend the sewer to the Rakus property where it adjoins Foulk Road. Seconded by Kimberly Easter. Unanimous.

Chapter 94- Every year we prepare a Waste Load Management Report, which is a requirement by DEP. It basically takes a look at our sewer system, how much flow is going through the system and report it to DEP. Bethel Township is not going to have any issues as far as capacity is concerned. This should be completed in the next two weeks and submitted to DELCORA. They then send the package to DEP. A copy will be forwarded to the Township.

Subdivision Dedications – We are currently working on the following Subdivision dedications: Northbrook Phase 2,3, and 4, 99% of their punch list has been completed.

There are a couple minor items we need to have them do repairs on and we are waiting on as built plans. Once this is done, this project will be ready for dedication. Foxfield, we spent quite a bit of time reviewing the Deed of Dedication and legal descriptions. Errors were found in the legal descriptions and they have been forwarded to Foxfield's Developer and asked them to make the corrections and resubmit for approval. Donald Subdivision, Larry and Walt met with the Developer and discussed what was needed for dedication. They know what they have to do. Creekside and Linton Farm Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements. Reminder letters have been sent out to them about dedicating the sewers. Have not heard back from them.

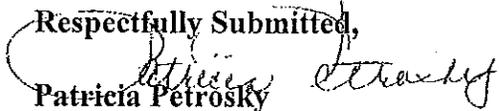
BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

John Camero – Township Supervisor - Asked if Walt would elaborate what would be involved in the 322 Project and the process of bidding that. This would mean that the Township would be 100% sewerred at that point. Walt explained there are basically two sections that are left that need access to the public sewer. One is Foulk Manor and down east of Fuzzy Butts there are four homes that don't have access to the public sewer. There is sewer on Fuzzy Butts, that we had them extend over when it was built, it just needs to be extended further down 322 to provide them with access to the public sewers. Walt recommends that if we extend Foulk Road we should do the 322 Project at the same time. There is not that much work out there right now and the prices are way down. Walt is going to take a closer look at the 322 property and report back to the Board. Walt indicated that we budgeted for this in our Capital Budget that we did for the three year look for the Bond Issue.

There being no further business, the meeting was adjourned at 7:20 p.m. on a motion by Felicia Kendus. Seconded by Donna Vance. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer