

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY, MAY 3, 2012**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Paul Ware, Vice Chairman, Donna Vance, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary-Treasurer, Walter Fazler, Engineer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

At this time, Cindy Leitzell, of Leitzell & Economidis, PC, Auditors for the Bethel Township Sewer Authority, presented the Audit for December 31, 2011, to the Board and audience. Cindy indicated the audit was very successful. The Authority is in a strong financial position. Net assets for the Authority are very strong and there are sufficient resources to repay debt. The Authority is run very well and operating very efficiently. Motion by Donna Vance to approve the Audit. Seconded by Donna Vickers. Unanimous.

Walt Fazler did a Power Point presentation to the Board members and audience, concerning the Authority's overall operations.

MONTHLY ACTIVITY REPORTS

Motion by Paul Ware to approve minutes of regular meeting held March 29, 2012. Seconded by Donna Vickers. Unanimous.

Motion by Donna Vickers to approve Financial Statement for April 2012. Seconded by Donna Vabce. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman - Secretary/Treasurer

Paul Ware read our Financial Report for April 2012- **Receipts** - Sewer Rents & Other - \$360,945 - Month to Date - \$745,588 - Year to Date - Tapping Fees - \$106,750 - Month to Date - \$133,000 - Year to Date -- Interest - \$163 - Month to Date - \$884 - Year to Date - **Total Receipts** - \$467,858 - Month to Date - \$879,472 - Year to Date - **Disbursements** - (\$72,540) Month to Date - (\$551,313) Year to Date **Net Cash Receipts (Disbursements)** \$395,318- Month to Date - \$328,159 - Year to Date - **Cash at Beginning of Month** \$469,348 - Month to Date - \$536,507 -Year to Date - **Cash at End of Month** - \$864,666 - Month to Date - \$864,666 Year To Date - **Operating Cash Account** - \$506,628- **CD Bank Account** - \$214,181 - **Capital Account** - \$143,857 - **Total** \$864,666
Sewer Rents Receivable 4/30/12 \$259,782 - **Accounts Payable** - \$316,049

Motion by Donna Vance to approve the Financial Report. Seconded by Paul Ware. Unanimous.

MAINTENANCE /CONSTRUCTION COMMITTEE

Rob Sykes & Donna Vance

Donna reported it was a quiet month.

SOLICITOR'S REPORT

Foxfield - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Insurance: The Authority was provided with renewed insurance policy documents for the policy period effective May 1, 2012.

Creekside Run - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Connection/Tapping Fee Compliance - Several owners have responded and requested to make arrangements for this. Tapping fees for approximately 40 properties have been paid in the past two months.

ENGINEER'S REPORT

1168 Naamans Creek Road – Special permission has been granted by the BTSA for a one time discharge of storm water to the BTSA sewer system. At this point we are waiting on the property owner to comply with the requirements set forth in the permit and outlined in the Special Meeting on February 13, 2012.

Customer Connection Survey – Work on updating the GIS system to match the Bethel Township Sewer Authority customer data base is 75% complete. This will be the tool that can be used to evaluate which properties are connected in the Township.

E Miles – 23 Robins Road – Asked if there were any liabilities on the Township's part for State requirements as far as tapping in? Walt responded if there were any complaints about a property, if they are within 150' they would have to tie in.

Subdivision Dedications – We are currently working on the following Subdivision dedications: Northbrook Phase 2, 3 and 4 punch list has been completed and sent to them. Foxfield all phases. Larry and Walt have a meeting with the McKee Group next week to review what will be done with dedication. Creekside Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

BOARD MEMBERS REPORT

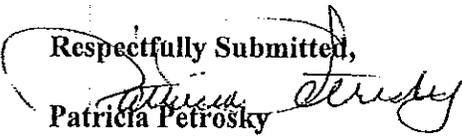
NEW BUSINESS/UNFINISHED BUSINESS

Donna Vickers asked Larry how we are coming along with the liens. Larry indicated we filed the latest set of liens. It is in two stages. One are people we filed on before, the second was sending out Notices of Intent to Impose or Assess Attorney Fees and Collection Costs. The thirty days for that will be up in a week or so.

Walt indicated the Authority should be seeing some money coming in from other sources for outstanding claims and expenses incurred last year.

There being no further business, the meeting was adjourned at 7:45 p.m. on a motion by Felicia Kendus. Seconded by Paul Ware. Unanimous.

Respectfully Submitted,


Patricia Petrosky

Secretary/Treasurer