

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY, JULY 11, 2012**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Rob Sykes, Board Member, Donna Vance, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary-Treasurer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

MONTHLY ACTIVITY REPORTS

Motion by Donna Vickers to approve minutes of regular meeting held June 7, 2012. Seconded by Donna Vance Unanimous.

Motion by Rob Sykes to approve Financial Statement for June 2012. Seconded by Donna Vance. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman - Secretary/Treasurer

Donna Vickers read our Financial Report for June 2012- **Receipts** - Sewer Rents & Other - \$36,608 - Month to Date - \$65,926 - Year to Date - Tapping Fees - \$1,750 - Month to Date - \$148,750 -Year to Date -- Interest - \$59 – Month to Date - \$981 - Year to Date – **Total Receipts** - \$38,417 - Month to Date – \$1,015,657 - Year to Date – **Disbursements** – (\$42,943) Month to Date - (\$913,051) Year to Date **Net Cash Receipts (Disbursements)** (\$4,526)- Month to Date – \$102,606 - Year to Date – **Cash at Beginning of Month** \$643,639 - Month to Date – \$536,507 -Year to Date – **Cash at End of Month** - \$639,113 - Month to Date - \$639,113 Year To Date - **Operating Cash Account** - \$278,804 – **CD Bank Account** - \$ 214,252 – **Capital Account** - \$146,057 -**Total** \$639,113
Sewer Rents Receivable 6/30/12- \$101,123 – **Accounts Payable** - \$29,209

Motion by Donna Vance to approve the Financial Report. Seconded by Rob Sykes. Unanimous.

MAINTENANCE /CONSTRUCTION COMMITTEE

Rob Sykes & Donna Vance

Donna & Rob reported there was a problem on Robins Road. This will be covered in Walt's report.

SOLICITOR'S REPORT

Foxfield - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

2013 Budget – The Administration Committee is moving forward with initial 2013 Budget planning.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Northbrook Phases 2, 3 & 4 – The developer is moving forward with dedication of sanitary sewer improvements and rights of way.

FEMA –PEMA – Received payment for hurricane Irene related expenses.

2003 Bond Issue – The Authority has been approached by the firm of Calhoun Baker on behalf of Del Val concerning financing to retire the 2003 Bond Issue for considerable cost savings. Rob Sykes made a motion to approve Calhoun Baker initiate the process. Seconded by Donna Vickers. Unanimous.

ENGINEER'S REPORT

Robins Road SSO – A sewer blockage occurred behind 46 Robins Road. See report in packet for details. The problem was taken care of. The lines will be televised to ascertain the condition of the sewer system. Rob Sykes recommended this be put on the to do list and make sure we take care of any loose ends on this.

Customer Connection Survey – Walt completed the initial survey work and it has been given to Pat Petrosky for a final check. Pat has returned the connection survey with the customer information back to Walt to be finalized. This will be the tool that can be used to evaluate which properties are connected in the Township.

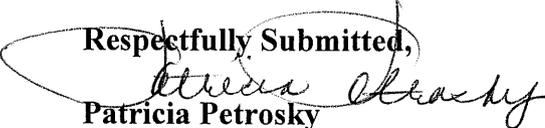
Subdivision Dedications – We are currently working on the following Subdivision dedications: Northbrook Phase 2, 3 and 4 , Foxfield All Phases. Creekside Subdivisiion inspection is complete and we are waiting for the Developer to comply with the dedication requirements.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:12 p.m. on a motion by Felicia Kendus. Seconded by Rob Sykes. Unanimous.

Respectfully Submitted,


Patricia Petrosky
Secretary/Treasurer