

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY, JUNE 7, 2012**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Rob Sykes, Board Member, Donna Vance, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary-Treasurer, Walter Fazler, Engineer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vance to approve minutes of regular meeting held May 3, 2012. Seconded by Donna Vickers Unanimous.

Motion by Donna Vickers to approve Financial Statement for May 2012. Seconded by Donna Vance. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman - Secretary/Treasurer**

Donna Vance read our Financial Report for May 2012- **Receipts** - Sewer Rents & Other - \$83,730 - Month to Date - \$829,318 - Year to Date - Tapping Fees - \$14,000 - Month to Date - \$147,000 - Year to Date -- Interest - \$38 - Month to Date - \$922- Year to Date - **Total Receipts** - \$97,768 - Month to Date - \$977,240 - Year to Date - **Disbursements** - (\$318,795) Month to Date - (\$870,108) Year to Date **Net Cash Receipts (Disbursements)** (\$221,027)- Month to Date - \$107,132 - Year to Date - **Cash at Beginning of Month** \$864,666 - Month to Date - \$536,507- Year to Date - **Cash at End of Month** - \$643,639 - Month to Date - \$643,639 Year To Date - **Operating Cash Account** - \$282,829 - **CD Bank Account** - \$214,216 - **Capital Account** - \$146,594 - **Total \$643,639**  
**Sewer Rents Receivable 5/31/12 \$182,955 - Accounts Payable - \$31,714**

Motion by Rob Sykes to approve the Financial Report. Seconded by Donna Vickers. Unanimous.

**MAINTENANCE /CONSTRUCTION COMMITTEE**

**Rob Sykes & Donna Vance**

Donna & Rob reported it was a quiet month.

## SOLICITOR'S REPORT

**Foxfield** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

**Insurance:** The Authority Board has for its ratification the option for premiums/coverage for renewed insurance police documents for the policies for the period effective May 1, 2012. The Broker had recommended going with Option #2. Motion by Donna Vickers to accept Option #2. Seconded by Rob Sykes. Unanimous.

**Creekside Run** – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

## ENGINEER'S REPORT

**1168 Naamans Creek Road** – Special permission has been granted by the BTSA for a one time discharge of storm water to the BTSA sewer system. Walt hosted a conference call with the property owner, PaDEP and NCCDSS. At this point we are waiting on the property owner to comply with the requirements set forth in the permit and outlined in the Special meeting on February 13, 2012.

**Customer Connection Survey** – Work on updating the GIS system to match the Bethel Township Sewer Authority customer data base is 95% complete. This will be the tool that can be used to evaluate which properties are connected in the Township. In the process of making sure approximately 50 to 100 properties could be or would be serviced. Should be finalized at the end of this month and would then be presented to the Authority.

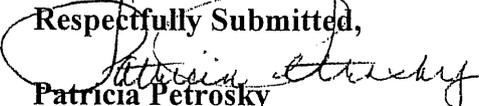
**Subdivision Dedications** – We are currently working on the following Subdivision dedications: Northbrook Phase 2, 3 and 4 punch list has been completed and sent to them. Foxfield all phases. Larry and Walt have a meeting with the McKee Group next week to review what will be done with dedication. Creekside Subdivision inspection is complete and we are waiting for the Developer to comply with the dedication requirements. Larry and Walt met with Kevin McLaughlin, representative of Foxfield. We will be getting easements, legal descriptions for all the sewers that are not in any road or cartways. Easement will not cover individual lots. None of the roads are going to be dedicated. They will not be public roads. We will do a blanket easement over the entire property, so that would mean the Authority has the right to go in there at any point to maintain the sewer system. Walt indicated to the Board he feels the Developer is on board with us but not to expect anything on Foxfield for the next several months.

## BOARD MEMBERS REPORT

### NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:10 p.m. on a motion by Felicia Kendus. Seconded by Donna Vickers. Unanimous.

Respectfully Submitted,

  
Patricia Petrosky

Secretary/Treasurer