

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY, FEBRUARY 2, 2012**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Paul Ware, Vice Chairman, Donna Vance, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary-Treasurer, Walter Fazler, Engineer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

Felicia Kendus announced there was an Executive Session prior to this meeting to discuss possible legal matters.

MONTHLY ACTIVITY REPORTS

Motion by Paul to approve minutes of regular meeting held January 5, 2012.
Seconded by Donna Vance. Unanimous.

Motion by Donna Vance to approve Financial Statement for January 2012.
Seconded by Paul Ware. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman - Secretary/Treasurer

Paul Ware read our Financial Report for January 2012- **Receipts - Sewer Rents & Other**
- \$286,530 - Month to Date - \$286,530 - Year to Date - Tapping Fees - \$5,250- --
Month to Date - \$5,250 -Year to Date -- Interest - \$247 – Month to Date - \$247 - Year to
Date -- **Total Receipts** - \$292,027 - Month to Date – \$292,027 - Year to Date –
Disbursements – (\$36,458) Month to Date - (\$36,458) Year to Date **Net Cash Receipts**
(Disbursements) (\$255,569) Month to Date – \$(255,569) - Year to Date – **Cash at**
Beginning of Month \$449,484 - Month to Date – \$449,484 -Year to Date -- **Cash at**
End of Month - \$705,053 - Month to Date - \$705,053 - Year to Date – **Operating**
Sewer Rents Receivable 1/31/12 - \$243,371 – **Accounts Payable** - \$309,833
Operating Cash Account - \$490,981 - **CD Bank Account** - \$214,072 - **Total \$ 705,053**

Motion by Donna Vance to approve the Financial Report. Seconded by Paul Ware.
Unanimous.

MAINTENANCE /CONSTRUCTION COMMITTEE

Rob Sykes & Donna Vance

Donna Vance reported there was an incident on Naamans Creek Road which Walt will address.

SOLICITOR'S REPORT

Foxfield - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way. The developer will be submitting legal descriptions of easements and rights-of-way for facilities in private properties (in addition to those already submitted for facilities located in or near the streets of the community), as well as homeowners association governing documents granting access to the association for such facilities with an assignment of that access to the Authority. Before dedication is accepted, verification will be required that the developer has complied with the latest engineering review and that all necessary easements and rights-of-way and title insurance for same have been provided.

Hurricane Irene Emergency Expenses and Tropical Storm Lee – Applications for aid and supporting documentation have been finalized for reimbursement of extra expenses caused by Hurricane Irene and Tropical Storm Lee.

Creekside Run – The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Connection Compliance – Several owners have responded and requested to make arrangements for this. A report concerning the response will be provided to the Township.

ENGINEER'S REPORT

PennDot Naamans Creek Road – This work went on this past month and is 100% complete. The contractor did hit a lot of rock. We did have a conflict with their proposed storm sewer and lateral for one of the homes there. A change order has to be issued for this. We can expect a payment request from Road Con at next month's meeting.

906 Naamans Creek Road – Responded to an emergency call on January 28, 2012. This basically started back on December 30, 2011 when the resident contacted the Authority about a problem with their sewer service. When the problem was checked out, we noticed their cleanout was backed up closer to their home. The cleanout at the road was checked out. We saw no problem with our cleanout. The manhole where it was connected to was also checked out and saw no problem with the public sewer. The homeowner was notified that it was most likely their problem and they should contact a plumber. The plumber they contacted said he thought the Authority's cleanout was broken at the road and that it needed to be repaired. We did not know the homeowner

was in contact with PennDot to have his cleanout repaired. After that initial visit, we were never notified about what the plumber found. If we did, we would have investigated it and had it repaired. On Saturday night, January 28, 2012, Walt received a call from Aqua that they had received a call from the homeowner on the emergency line, stating that he was without sewer service. It was backing up into his cleanout and into one of the toilets in his house. Aqua went out to the site, checked the line, checked the manhole and saw there was stone and debris in the manhole that was being discharged in from what they believed was a broken cleanout. They tried to plunge it but was unable to free the blockage. Walt spoke to the homeowner directly. At that point it was determined this could not wait until Monday morning to restore service. Sunday morning the cleanout was dug up and repaired. A broken tee was found on the cleanout that was taking on stone, dirt and mud which caused the blockage in our line which in turn backed up their sewer line. Walt speculates that this cleanout is right in an area where Road Con, who just did the widening on Naamans Creek Road, must have hit this cleanout and snapped the wye. Whether they did it and knew about it or whether they did it and did not know about it, it is Walt's opinion that Road Con should be responsible for the payment of our expenses. If the Board concurs with Walt's conclusion he would suggest making contact with Road Con and explain the situation and also advise them that we will be expecting reimbursement of any associated costs. Paul Ware made a motion to have Road Con contacted and to advise them that we will be seeking reimbursement of the costs of the repair. Seconded by Donna Vickers. Unanimous.

Pyle Road Force Main – There have been a number of changes to the landscape over the Pyle Road force main in the past 20 years. This is the main force main for the Flat Iron Point District. At this point, it is extremely difficult to mark this line. Walt would like to resurvey this line to create an up-to-date asbuilt plan. Walt indicated he could put a wish list together of capital items that we feel is necessary and address this at a later date. The Board was in agreement of having Walt prepare a wish list of capital items thought to be necessary and address them at a later date.

BOARD MEMBERS REPORT

NEW BUSINESS/UNFINISHED BUSINESS

There being no further business, the meeting was adjourned at 7:11 p.m. on a motion by Felicia Kendus. Seconded by Donna Vickers. Unanimous.

Respectfully Submitted,


Patricia Petrosky

Secretary/Treasurer