

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

FAX: 610-358-9101

**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY, JULY 7, 2011**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Paul Ware, Vice Chairman, by speaker phone, Donna Vance, Board Member, Patricia Petrosky, Secretary-Treasurer, Walter Fazler, Engineer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The Chairman announced there was an Executive Session held prior to our meeting tonight to discuss matters of potential litigation.

**MONTHLY ACTIVITY REPORTS**

Motion by Donna Vance to approve minutes of regular meeting held June 2, 2011. Seconded by Paul Ware. Unanimous.

Motion by Donna Vance to approve Financial Statement for June 2011. Seconded by Paul Ware. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman - Secretary/Treasurer**

**Paul Ware** read our Financial Report for May 2011- **Receipts** - Sewer Rents & Other - \$25,915 - Month to Date - \$810,673 - Year to Date - Tapping Fees - \$3,500.00 - Year to Date - Interest \$598.00 - Month to Date - \$2,960.00 Year to Date - **Total Receipts** - \$26,513 Month to Date - \$817,133 - Year to Date - **Disbursements** - (\$61,136) Month to Date - (\$865,852) Year to Date **Net Cash Receipts (Disbursements)** (\$34,623) Month to Date - \$(48,719) - Year to Date - **Cash at Beginning of Month** \$536,427 Month to Date - \$550,523 - Year to Date - **Cash at End of Month** - \$501,804 Month to Date - \$501,804 - Year to Date - **Operating Cash Account** - \$188,799 **CD Bank Account** - \$313,005 - **Total** \$501,804 - **Sewer Rents Receivable** - \$81,467 **Accounts Payable** \$54,237

## MAINTENANCE /CONSTRUCTION COMMITTEE

Rob Sykes & Donna Vance

No Report

### SOLICITOR'S REPORT

**Foxfield** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way and easements. Review of as-built plans and legal descriptions of easements and rights-of-way is being conducted. Before dedication is accepted, verification will be required that all necessary easements and rights-of-way and title insurance for same have been provided.

**Delinquent Sewer Rents** – Liens have been filed for 20 accounts for a total amount exceeding \$60,000.00. These accounts have overdue account balances exceeding \$500.00 as of April 30, 2011. All costs and attorney's fees for lien filing are assessed to accounts and reimbursed by owner(s) under Pennsylvania Law, Township Ordinances and Authority Resolutions.

**Claim Concerning Concord Road Sanitary Sewer Overflow**

**Claim Concerning Garnet Hills Damage**

**Claim Concerning 1505 Naamans Creek Road Line Break -**

**Claim Concerning Zebley Force Main Break**

Claims are proceeding.

**Relocation of Sanitary Sewer Line – Naamans Creek Road** – Resolution 2011-04 – Letter to Pennsylvania Department of Transportation requesting 50% reimbursement for costs incurred to relocate sewer line. Motion by Donna Vance to request the 50% reimbursement from PennDot to relocate the sewer line on Naamans Creek Road. Seconded by Paul Ware. Unanimous.

### ENGINEER'S REPORT

**Garnet Hills Subdivision** – Aqua has twenty more laterals to do. Once the information is received, a report will be provided to the Authority. There are a number of issues that may or may not relate to Verizon damages, but there are issues of I & I repairs that may have to be done by the Authority.

**PennDot** – Has already been discussed, unless anyone has any engineering questions. At this point the Board's motion was to award the contract to Road Con, contingent upon an agreement with PennDot. Since we now have an agreement in principal with PennDot, Notice of Award will be issued this week, will begin the work on getting the contract documents signed and issue Notice to Proceed.

**Zebley Road Force Main Break** – The break was repaired successfully and the entire area was restored. A three inch hole was found in the force main. It is unclear what

caused the break. There was plenty of stone around the pipe. There was a two foot crack consistent with minor settlement. We suspect it may have been a rock to cause the break. We were in constant contact with DEP the entire time. Mr. Brenner from DEP was happy with everything that was done. He has asked for a final report, which is in the process of being developed with Larry and Walt. It should be done by the end of this week or first part of next week. Will report on the cause of the break, how it was repaired and what efforts we made to clean it up. There is nothing more for the Authority to do.

### **BOARD MEMBERS REPORT**

#### **NEW BUSINESS/UNFINISHED BUSINESS**

Larry reported the regular meeting for August 2011 has been changed to Thursday, July 28, 2011.

**Ed Miles** asked why the meeting is being changed. Felicia stated there are three people on vacation at that time.

**There being no further business, the meeting was adjourned at 7:15 p.m. on a motion by Donna Vance. Seconded by Paul Ware. Unanimous.**

Respectfully Submitted,

  
Patricia Petrosky

Secretary/Treasurer