

**BETHEL TOWNSHIP, DELAWARE COUNTY  
SEWER AUTHORITY**

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**RECORD OF MINUTES**

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE  
COUNTY SEWER AUTHORITY, JUNE 2, 2011**

The regular meeting was called to order by Felicia Kendus, Chairman at 7:00 p.m.. Those present were Paul Ware, Vice Chairman, Rob Sykes, Board Member, Donna Vance, Board Member, Donna Vickers, Board Member, Patricia Petrosky, Secretary-Treasurer, Walter Fazler, Engineer, Laurence L. Smith, Solicitor. There being a quorum present, the Chairman declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The Chairman announced there was an Executive Session held prior to our meeting tonight to discuss matters of potential litigation.

Felicia also announced Supervisor Ed Miles was unable to attend tonight's meeting due to a work emergency.

**MONTHLY ACTIVITY REPORTS**

Motion by Paul Ware to approve minutes of regular meeting held May 5, 2011. Seconded by Donna Vickers. Unanimous.

Motion by Donna Vance to approve Financial Statement for May 2011. Seconded by Paul Ware. Unanimous.

**ADMINISTRATION COMMITTEE**

**Chairman - Vice Chairman - Secretary/Treasurer**

**Paul Ware** read our Financial Report for May 2011- **Receipts** - Sewer Rents & Other - \$59,179 - Month to Date - \$784,758 - Year to Date - Tapping Fees - \$3500 Month to Date - \$3500 - Year to Date - Interest \$2,362 Year to Date - **Total Receipts** - \$62,679 Month to Date - \$790,620 - Year to Date - **Disbursements** - (\$320,176) Month to Date - (\$804,716) Year to Date **Net Cash Receipts (Disbursements)** (\$257,497) Month to Date - \$(14,096) - Year to Date - **Cash at Beginning of Month** \$793,924 - Month to Date - \$550,523 - Year to Date - **Cash at End of Month** - \$ 536,427 - Month to Date - \$536,427 - Year to Date - **Operating Cash Account** - \$223,688 - **CD Bank Account** - **\$312,739** - **Total** \$ 536,427 - **Sewer Rents Receivable** - **\$115,802** - **Accounts Payable** \$53,203

Paul stated a check to Hanna McGlone & Co., in the amount of \$1,570.25, is being added to the bill payment list, for services during the month of May 2011. The bill came in late.

**MAINTENANCE /CONSTRUCTION COMMITTEE**  
**Rob Sykes & Donna Vance**

Rob indicated this will be covered under Walt's report.

**SOLICITOR'S REPORT**

**Foxfield** - The Developer is moving forward with dedication of sanitary sewer improvements and rights of way and easements. Review of as-built plans and legal descriptions of easements and rights-of-way is being conducted. Before dedication is accepted, verification will be required that all necessary easements and rights-of-way and title insurance for same have been provided.

**Delinquent Sewer Rents** – Civil complaints for filing with the Magisterial District Court have been prepared for 29 accounts for a total amount exceeding \$60,000.00. These accounts have overdue account balances exceeding \$500.00 as of April 30, 2011. All costs and attorneys fees for collection actions are assessed to accounts and reimbursed by owner(s) under Pennsylvania Law, Township Ordinances and Authority Resolutions.

**Claim Concerning Concord Road Sanitary Sewer Overflow**

**Claim Concerning Garnet Hills Damage**

**Claim Concerning 1505 Naamans Creek Road Line Break**

**Claim Concerning Zebley Force Main Break**

Claims have been sent to the responsible parties and followup is proceeding as necessary.

**ENGINEER'S REPORT**

**Garnet Hills Subdivision** – Aqua began work on this. Due to the emergencies this month they did not get very far. We are hoping to have this wrapped up by the end of June and will be reporting on this at our July meeting.

**PennDot** - PennDot is requiring that this line be relocated in order to accommodate the storm sewer system. At the Authority's request this was put out to bid. The bid opening took place June 1, 2011, at 10:00 a.m. in the Sewer Authority's office. The bids were as follows:

<b><u>Engineer's Estimate</u></b>	<b><u>\$ 39,000.00</u></b>
Road-Con, Inc	\$ 43,600.00
JMC Contractors	\$ 58,440.00
Botella Construction	\$ 65,000.00
J. Jurich, Inc.	\$107,740.00

Road Con happens to be the contractor doing the Naamans Creek Road restoration. This work will be coordinated with the Naamans Creek Road Phase 2 project.

Walt made a recommendation to award the bid to Road-Con, Inc. for \$43,600.00, contingent upon resolution of the reimbursement amounts and agreements with PennDot. Motion by Paul Ware to award the Naamans Creek Road Sewer Diversion Contract to Road-Con, Inc. for the amount of \$43,600.00, contingent upon resolution of the reimbursement amounts and agreements with PennDot. Seconded by Rob Sykes. Unanimous.

**Zebley Road Force Main Break** – A call was relayed to Walt Wednesday, May 25, 2011 concerning a possible sanitary sewer overflow near the Zebley Road force main. It was confirmed that the force main was broken discharging raw sewerage into the southbranch of Naamans Creek. Immediate steps were taken to begin the repair and cleanup. The pump station was shut down and flows were diverted to New Castle County until the repairs were made by Aqua. As of Tuesday evening, the Zebley Road pump station was put back on line. There was some damage done to the southbranch of Naamans Creek. A guzzler/vac truck was used to remove as much solids from the stream as possible. DEP was notified in a timely fashion. We met with DEP representatives in the field on a number of occasions. Will have a full report next month.

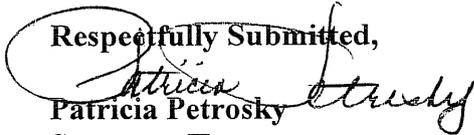
**1505 Naamans Creek Road** – A call was relayed to Walt from the resident at 1505 Naamans Creek Road. The resident reported sewage backup in their line and had called their plumber, who was unable to free the blockage. Their plumber reported that the line was blocked in the Authority's portion of the lateral. Aqua was called in to dewater the lateral to temporarily restore service to the homeowners. The line was televised and found that a repaired coupling was installed improperly on the line. The repair was done directly underneath a recently installed gas line done by PECO. Walt recommended that the Solicitor and Engineer be authorized to contact PECO and seek reimbursement for all associated costs for this, including any associates costs incurred by the homeowner. We did notify the homeowners to send their bills to the Authority for reimbursement. Motion by Paul Ware authorizing our Solicitor and Engineer to proceed with contacting PECO for reimbursement. Seconded by Rob Sykes. Unanimous.

## **BOARD MEMBERS REPORT**

### **NEW BUSINESS/UNFINISHED BUSINESS**

**There being no further business, the meeting was adjourned at 7:14 p.m. on a motion by Felicia Kendus . Seconded by Donna Vance. Unanimous.**

Respectfully Submitted,

  
Patricia Petrosky  
Secretary/Treasurer